

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

June 2, 2025
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, J. Lokhorst, M. Nelkie and M. Stokely

Others present: A. Becker, A. Becker, W. Becker, K. Koch, M. Roark, and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Casper. Motion carried. Motion to approve the minutes of the May 5, 2025, City Council meeting by Boulware second by Nelkie. Motion carried.

Actual Bank Balances:

Checking: \$ 28,909.85

Savings: \$278,127.59

C.D.: \$18,174.37

Petty Cash: \$100.00

Restricted Cash: \$10,720.76

TOTAL FUND BALANCE AS of 5-31-2025: **\$ 336,032.57**

Motion to approve the financial statement by Casper second by Stokely. Motion carried.

UNFINISHED BUSINESS:

The plat for Lots 1, 2 and 3, Enterprise 1st Addition to the City of Jefferson, Union County, South Dakota; and the request of the prescriptive easement was tabled previously. CA Kaleigh Koch advised the City Council that the ongoing contact with Mr. Potratz's attorney with Crary Huff Law Firm indicates a formal approval of the proposed plat may no longer be necessary.

The trailer park at 615 Main Street was discussed. There is progress on trailer #2 and #3. The owner of trailer #4 had someone she knows look at the trailer and they told her the trailer was fine. Gary Roan, our building inspector, emailed a list of deficiencies for the 4th trailer to city hall. FO Roark shared that list with the City Council. CA Koch was aware of the matter and will advise the property owner as to what that list entails.

The FO informed the City Council the variance request for 709 Main Street has been pending for quite some time. The initial contact with BNSF RR concerning the variance was in October 2024. No response was received, and subsequent requests have not garnered any response. BI Roan met with the Becker's concerning setting the existing house on the lot and the necessary setbacks. The notice for the variance request was published May 15, 2025. Alec Becker was present to request a variance of 6.32 feet for the front yard and 15 feet for the rear yard. A discussion followed. Motion by Casper to approve the variance for 709 Main Street second by Lokhorst. Motion carried.

NEW BUSINESS:

Mayor Rigg introduced Kaleigh Koch, Attorney with Crary Huff Law Firm. Ms. Koch was present as our legal advisor and to represent the City of Jefferson.

Mayor Rigg appointed Dustin Sharkey-Police Chief, Michaeleen Roark- City Finance Officer and Kaleigh Koch with Crary Huff Law Firm- City Attorney.

Mayor Rigg retained Mike Stokely: Council President and John Lokhorst: Council Vice- President with no objections.

Committee Members:

Water/Sewer: LaFleur and Lokhorst

Streets: Boulware and Nelkie

Parks: Stokely and Casper

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 4

Traffic Citation

Animal Call

Agency Assist Union County

Male refusing to pay Grub Hub driver.

Family dispute

Down Powerline

Theft of Mail

Suspicious person x 2

Speak with individual.

Found Debit Card

Burglary

Vandalism Call

Medical Call

Had complaints about semi's driving on Division Street. I sat there on Division Street for 6 hours from 5-26-2025 to 5-30-2025.

National Night Out 8-5-2025

Street Department:

The Road Guy have delivered the rock/still waiting on start date.

Dust control on gravel roads. Wilson, Walton, S. Railroad, N. Railroad, Short, Cole Drive and 2nd Street.

Water/Wastewater Department:

Normal operation and working as it should.

Multiple locates.

Residential water leak

Parks Department:

Cleaned up fallen branches.

Mowed

Made contact with Elk Point about spraying for Mosquitoes.

Sprayed for weeds about City Hall and the fence about the park and ball field.

CM Lokhorst asked weekend patrolling and expressed concern about speeding vehicles.

Informational Items:

City Hall will be closed June 19th: Juneteenth and July 4th.

Mayor Rigg read a Thank you from DV After Prom Committee

Mayor Rigg read a letter from the EP Pink Ladies requesting a donation. Motion by Casper to donate \$100.00 to EP Pink Ladies for their June 7th "Pink in The Park Event" for the bounce house second by Lokhorst. Motion carried.

Claims: Motion to pay the audited, approved warrants by Casper second by Stokely. Motion carried. Monthly payroll: General Fund: \$ 15,430.31, Enterprise Fund-Water: \$ 1,168.00, EPF-Sewer: \$1,276.72, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone, \$100.00, Ace Hardware, supplies, \$171.58, Bentson Pest Mgt., Quarterly Inspection, \$58.00, Bomgaars, Supplies, \$96.37, Conoco, fuel, \$438.17, Crary Huff Law Firm, legal fees, \$759.75, DD NSC Times, publishing, \$45.00, Danish Girl Mktg., website, \$29.21, Days of '59, Festival donation, \$2,300.00, Eakes, supplies, \$1,142.00, EFTPS, OASI-Med-WH, \$5,929.19, Groves Emergency Lighting, PD vehicle, \$10,718.38, Jensen Insurance, Days of '59 policy, \$1,437.45, Jensen Insurance, Quarterly Premium, \$7,507.00, Longlines, telephone/internet, \$281.61, MAE, utilities, \$1,874.10, O'Reilly Auto Parts, parts, \$54.35, PVS DX, Inc., Water Chemical, \$60.00, Roark, Michaelleen, flowers pots, \$250.00, Roark, Michaelleen, Sam's membership, \$50.00, Sharkey, Dustin, Uniform boots, \$181.89, Sioux City Journal, website, \$75.00, SD Department of Revenue, sales tax, \$274.81, SD DOR, MB Licenses, \$300.00, SD Public Health Lab water test, \$15.00, SDRS, retirement, \$2,194.88, SDRS late fee, \$83.00, SE SD Tourism Assoc., Membership Dues, \$275.00, Verizon, PD Hotspot, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:22 p.m. by Boulware second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Monday July 7, 2025.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaelleen Roark
City Finance Officer
Publish: June 12, 2025

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