

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

July 6, 2026
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. Nelkie and M. Stokely

Others present: A. Cronin, A. Denney, K. Koch, M. Roark, and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Casper second by Nelkie. Motion carried. Motion to approve the minutes of the June 1, 2026, City Council meeting by Stokely second by Casper. Motion carried.

Actual Bank Balances:

Checking: \$18,833.33

Savings: \$ 370,787.65

CD: \$ 18,365.72

Restricted Cash: \$11,025.76

Petty Cash: \$100.00

TOTAL FUND BALANCE as of 6-30-2026: **\$419,112.46**

Motion to approve the financial statement by Casper second by Stokely. Motion carried.

UNFINISHED BUSINESS:

The City Council approved moving forward with the TextMyGov alert system at their June 1, 2026, meeting. FO Roark informed the Council she and Dustin Sharkey underwent training on utilizing the site. A letter announcing the site and explaining what it entails will be sent out July 22, 2026, with the site being brought up to full access July 29, 2026. The informational widget is on the City website. The system will allow the community to text one- or two-word keywords to gain information. Should the one or two keywords not provide them with the information they seek, a city employee can answer them. PC Sharkey and FO Roark will be able to send out alerts, local information, reminders, and pertinent information pertaining to the City.

The Cronin Court proposal was next on the agenda. The City Ordinances addressing the zoning rules and regulations with regard to trailer parking and camps within the City of Jefferson were reviewed by CA Koch. CA Koch provided Ordinances amending the existing Ordinances Chapter 5.08 and 13.08. The first reading of said amendments was held. The second reading will be held August 3, 2026. CM Boulware stated he had an issue with existing mobile homeowners, who own their own lots, who cannot replace those mobile homes with newer or new units. The zoning map would need to be changed to allow for that. A discussion followed.

Mayor Rigg recognized Adam Denney, PE, PTOE Senior Transportation Engineer with Felsburg, Holt and Ullevig, in Omaha, Nebraska. Mr. Denney was at the meeting to present and discuss the SECOG Regional Safety Action Plan. The Jefferson local SS4A plan paperwork was shared with the City Council. Mr. Denney provided the City Council with a sample Resolution they could use to adopt the Local Plan and a list of grant opportunities for implementing safety options. CM Nelkie asked if there was a deadline for signing the Resolution. Mr. Denney advised the Resolution would need to be signed prior to any grant

applications being submitted. Mayor Rigg and the City Council members thanked Mr. Denney for the presentation and information.

NEW BUSINESS:

CA Koch administered Oaths of Office to Council Members Nelkie Ward- II and Casper Ward- III. Council Member LaFleur will be administered his Oath of Office at the August 3, 2026, Regular City Council meeting.

The annual appropriations for 2027 will be discussed at the August 3, 2026, meeting. The FO requested the City Council schedule a special meeting in August for review and discussion of the 2027 annual appropriations. The City Council will meet in special session August 24, 2026, at 7:00 p.m. in the City Council meeting room.

The annual review required by the Attorney General's Office of the Open Meeting Laws was held.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Warning Verbal x 10

Traffic Citations x 2

Assault x 2

Fireworks Complaint

Harassment

Animal Call x 3

Found Property (returned to owner)

Agency Assist- Elk Pont (Suicidal Person)

Agency Assist- Union County (Animal Call)

Suspicious person

Driving Complaint

Motorist Assist

Ambulance Call

Fraud Call

Stolen Vehicle (vehicle was returned)

Street Department:

Called Astech seven times on road repair and surfacing still no response.

Called Road Guy still waiting to hear back.

Dust Control

Dropped off barricades for Lincoln Street road closure.

Gravel roads and alleys worked on by Justin Campbell

Cleaned Main Street with the street sweeper. (broke a hydraulic line and possibly a bearing going out)

Water/Wastewater:

Normal operation and working as it should.

Multiple locates.

Replaced/fixed water meters

Jacob had training on the water plant.

Parks and Rec:

Mowed

Put together all the new picnic tables.

Informational Items/Public Input:

PC Sharkey informed the City Council he will be gone from July 15 to July 27, 2026.

The discolored water at some residences was discussed. When the hydrants are flushed there is discoloration of the water due to the water being drawn through the pipes.

The FO advised the City Council she received a complaint about the weeds and large open holes on the field at the former JHS site. A discussion followed concerning contacting Terry Rosenbaum about using snow fencing around the holes and spraying the weeds.

Claims:

Motion to pay the audited, approved warrants by Casper second by Stokely. Motion carried.

Monthly payroll/insurance benefits: General Fund: \$8,851.84, Enterprise Fund-Water: \$1,494.51, EPF-Sewer: \$1,930.52, Paddy Rigg, cell phone, \$100.00, A-1 Lawn Care, spray park ballfield, \$100.00, Ace Hardware, weed spray, \$62.99, BF&S, dust control, \$7,710.00, Conoco, fuel, \$466.42, Crary Huff Law Firm, legal fees, \$794.50, Dakota Dunes Times, publishing, \$100.00, Danish Girl Mktg., website, \$55.00, Eakes, supplies, \$762.14, Eakes, copier, \$675.00, EFTPS-IRS, 941 taxes, \$5,271.43, Leader Courier, publishing, \$205.88, Longlines, telephone service, \$340.61, Loren Fischer Disposal, May Service, \$4,255.00, Loren Fischer Disposal, June service, \$4,255.00, Main Street Checks, deposit slips, \$113.63, MidAmerican Energy, utilities, \$1,875.05, PVS DX, Inc., water chemicals, \$1000.60, Roark, Michaelaileen, Supplies/Sams Membership, \$117.38, Roark, Michaelaileen, supplies, \$109.36, Sharkey, Dustin, shipping, \$24.17, Siouxland Humane Society, stray, \$56.00, SD DANR, drinking water fee, \$222.50, SD DOR, MB license fee, \$150.00, SD Public Health Lab, water tests, \$20.00, SD DOR, sales tax, \$272.80, SE South Dakota Tourism Assoc., dues, \$275.00, State Industrial Products, Wastewater chemical program, \$726.07, , TextMyGov, Inc. Alert Site, \$2,000.00, Verizon, PD Hotspot, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:49 p.m. by Boulware second by Stokely. Motion carried. The next regular meeting of the Jefferson City Council will be August 3, 2026.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:

Michaelaileen Roark
City Finance Officer
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