

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

August 3, 2026
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, M. Nelkie and M. Stokely

Others present: K. Koch, C. Norton, M. Roark, and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Casper. Motion carried. Motion to approve the minutes of the July 6, 2026, City Council meeting by Stokely second by Nelkie. Motion carried.

Actual Bank Balances:

Checking: \$ 39,688.09

Savings: \$ 370,872.14

CD: \$ 18,365.72

Restricted Cash: \$11,125.76

Petty Cash: \$100.00

TOTAL FUND BALANCE as of 7-31-2026: **\$440,151.71**

Motion to approve the financial statement by Casper second by Boulware. Motion carried.

Prior to commencing with unfinished business motion to move into Executive session at 7:01 p.m. to discuss a personnel issue by Lokhorst with the Mayor, City Council, City Attorney, Police Chief and FO present second by Casper. Motion carried. The Regular City Council meeting reconvened at 7:05 p.m. with the Mayor, Council Members Boulware, Casper, Lokhorst, Nelkie and Stokely, City Attorney, Police Chief, and the FO present. Motion by Boulware to accept the resignation of Council Member LaFleur, effective immediately, expressing gratitude for his years of service second by Lokhorst. Motion carried.

UNFINISHED BUSINESS:

The second reading of the amended City Ordinances addressing the zoning rules and regulations with regard to trailer parking and camps within the City of Jefferson was held.

ORDINANCE #5.08-01A AN ORDINANCE AMENDING RULES AND REGULATIONS WITH REGARD TO TRAILER PARKINGS AND CAMPS IN THE CITY OF JEFFERSON, SOUTH DAKOTA.

A discussion followed.

ORDINANCE #13.08-01A AN ORDINANCE AMENDING ZONING RULES AND REGULATIONS WITH REGARD TO TRAILER PARKINGS AND CAMPS IN THE CITY OF JEFFERSON, SOUTH DAKOTA. CM Nelkie questioned section 2. Section 13.08.040 namely B. requiring margins along the side and rear property be densely planted with coniferous or cedar trees for a depth of not less than twenty-five feet (25') and be appropriately landscaped. CM Nelkie stated he thought the 25' side and rear was excessive, and fencing could also be used to separate properties. A discussion followed. CA Koch will revise that section to reflect those changes. Reading of the revised Amended Ordinances will be held at the August 24, 2026, special meeting.

The second reading of ORDINANCE CHAPTER #366 the ANNUAL APPROPRIATIONS FOR 2027 was held. The City Council Members will review the proposed budget for 2027 and will hold another reading at the August 24, 2026, special meeting.

The Porchlight Housing study proposal and the benefits were discussed. Motion by Boulware to approve the housing study by Porchlight second by Casper. Motion carried.

NEW BUSINESS:

The Oath of Office for CM LaFleur was removed from the agenda.

Motion to approve the application from Jefferson Pit Stop, LLC dba Jefferson Pit Stop for a Package (off sale) Liquor for 2026 by Stokely second by Casper. Motion carried.

Mayor Rigg recognized Courtney Norton with Jefferson Beer Supply. Ms. Norton was present to let the City Council know a 5k Beer Mile was being planned for September 19, 2026. The participants will run through a designated path four (4) times in the City park. Each participant does sign a waiver, and the brewery has a certificate of liability insurance naming the City as additional insured. The fundraiser is for the non-profit Crittenton Center. The Mayor and City Council thanked Ms. Norton for the information.

The Jefferson Fire Department provides membership to AirMedCare for their volunteers. The Mayor, Council Members Nelkie and Stokely, Police Chief Sharkey and the FO are covered by those memberships. Applications were made available to City Council members Boulware, Casper and Lokhorst for an annual fee of \$75.00 which covers their households. Motion by Stokely to pay the annual membership fee from the City general fund second by Nelkie. Motion carried.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Warning Verbal x 7

Remove Subject

Medical Call x 2

Threats Call

Agency Assist (NSC Search Warrant)

Simple Assault

Follow Up (Property Dispute)

Follow Up (Disorderly Conduct)

Trespassing Call x 2

Animal Call

Street Department:

Have not heard anything back from any road repair companies.

Got a request for another speed bump in the alley by the daycare.

The City Council said they would consider the matter.

Water/Wastewater:

Normal operation and working as it should.

Multiple locates.

Replaced/fixed water meters

Fixed 2 leaks in water plant.

Jacob did a great job with the water plant when I was gone.

Parks and Rec:

Mowed/mowers

A discussion was held concerning the City mowers. Dustin Sharkey advised the City Council the newest City mower needed repairs, so the JD mower was utilized. A discussion followed. Sharkey gathered information on different mowers at different retailers/suppliers. Robertson's in South Sioux City has a Commercial Gravely with a 5-year warranty for \$11,385.00. Motion by Nelkie to surplus the 2014 John Deere EZtrak Residential Zero-Turn-Radius mower with a 60-inch Deck second by Boulware. Motion carried. The City Council directed Dustin Sharkey to order the aforementioned commercial Gravely.

National Night Out 8-4-2026 from 6:00 p.m. to 8:00 p.m.

Repairs needed for the shelters and the restrooms in the park were discussed. Mayor Rigg stated he knows a contractor who could do these repairs.

Informational Items/Public Input:

City Hall will be closed September 7, 2026, in Observance of Labor Day.

A thank you from the EP Pink Ladies for donating to Pink In The Park.

Thank you from Terry and Sue Rosenbaum for the City's help with the Antique Tractor pull.

The City received a bench for the park from the Florence McGuire family and a donation for the playground fund.

The City received a donation request from EP Pink Ladies for their Annual Fall-tastic Dart Tournament. Motion by Lokhorst to donate to the EP Pink Ladies Fall-tastic Dart Tournament second by Casper. Motion carried.

Claims:

Motion to pay the audited, approved warrants by Boulware second by Nelkie. Motion carried.
Monthly payroll/insurance benefits: General Fund: \$13,325.12, Enterprise Fund-Water: \$2,726.65, EPF-Sewer: \$2,625.40, Paddy Rigg, cell phone, \$100.00, Ace Hardware, supplies, \$29.98, Arctic Ice, ice for Days of '59, \$380.00, BF&S, dust control, \$1,320.00, Brians Repair, Inc., tire repair, \$20.60, Conoco, fuel, \$546.00, Crary Huff Law Firm, legal fees, \$127.50, EFTPS-IRS, 941 taxes, \$7,946.54, ELO CPA's & Advisors, Audit, \$6,500.00, Leader Courier, publishing, \$418.69, Legacy Publishing, LLC, water books, \$900.00, Lindblom, Dumpster/PortAPotties, \$1,622.00, Longlines, telephone service, \$340.74, MidAmerican Energy, utilities, \$ 1,786.27, PVS DX, Inc., water chemicals, \$60.00, Rigg, Paddy, mowing, \$200.00, Roark, Michaelleen, NNO Supplies, \$302.67, Roark, Michaelleen, Parade supplies, \$159.57, Roark, Michaelleen, postage, \$4.54, Roark, Michaelleen, supplies, \$30.94, SD 811, locates, \$26.88, SD DOR, sales tax, \$272.80, SD DOL, UnempIns., \$22.15, SDRS, retirement- June, \$1844.98, SDRS, retirement-July, \$2,306.22, SD Public Health Lab, water tests, \$40.00, 3E Summerset Generators, Annual Service/Repairs, \$1,765.58, Verizon, PD Hotspot-June, \$40.01, Verizon, PD Hotspot-July, \$40.01.

The September 7, 2026, meeting has been rescheduled to September 8, 2026, due to the Labor Day holiday.

CM Nelkie stated he was contacted by SECOG concerning City Council accepting the proposed action plan. A discussion followed. The question is what does accepting the proposed action plan obligate the City to do. CM Nelkie will seek clarification for the City Council and bring that information to the August 24, 2026, special meeting. The proposed Resolution will be discussed at that time.

Adjournment:

Motion to adjourn regular session at 8:14 p.m. by Boulware second by Casper. Motion carried. The next regular meeting of the Jefferson City Council will be Tuesday September 8, 2026.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
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