

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

September 8, 2026
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, J. Lokhorst, M. Nelkie and M. Stokely

Others present: K. Koch, M. Roark, D. Sharkey, and D. Swanson.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Casper. Motion carried. Motion to approve the minutes of the August 3, 2026, City Council meeting by Casper second by Nelkie. Motion carried. Motion to approve the minutes of the August 24, 2026, Special City Council meeting by Lokhorst second by Stokely. Motion carried.

Actual Bank Balances:

Checking: \$ 28,221.28

Savings: \$ 359,456.59

CD: \$ 18,365.72

Restricted Cash: \$11,125.76

Petty Cash: \$100.00

TOTAL FUND BALANCE as of 8-31-2026: **\$417,269.35**

Motion to approve the financial statement by Stokely second by Boulware. Motion carried.

UNFINISHED BUSINESS:

Jefferson Beer Supply proposed a Non-Profit walk/run to be held September 19, 2026, with a route in the City park. The Jefferson City Council requested a Certificate of Liability Insurance, naming the City as additional insured. The FO advised the City Council she received the certificate.

NEW BUSINESS:

The City Council had declared the 2014 JD Z665 EZtrak Mower as surplus property. Mayor Rigg stated there were three (3) bids received.

AJ Boulware	\$125.00
Doug Swanson	\$ 50.00
Doug Swanson	\$322.00

Motion to accept the \$322.00 bid from Doug Swanson for the 2014 JD EZtrak mower by Boulware second by Stokely. Motion carried.

Motion to adjourn the Regular meeting of the City Council at 7:06 p.m. by Casper second by Lokhorst. Motion carried.

Mayor Rigg called the Planning and Zoning Board, Jefferson, South Dakota, to order.

The P&Z Board convened to consider a variance request for Lots 6-19, Block 1, Bernards' 3RD Addition, Jefferson City, Parcel #04.13.01.1005. The variance request pertains to P&Z Ordinance Chapter #13.12 Section 11.06, C . "Fencing Height and setback." The Ordinance allows for a six (6) foot fence with a ten (10) foot setback from the front property line. The variance request is for an eight (8) foot fence to the front property line with the front portion of proposed fence being tapered to four (4) feet for visibility. A letter was received from one of the adjacent landowners objecting to the existing survey and location of the proposed fence. The respondent was not objecting to the variance request. The FO advised the P&Z Board their BI Gary Roan approved the eight (8) foot fence stopping at the building setback off the street and a four (4) foot fence added to extend to the property line. Motion to approve the variance request by Casper second by Lokhorst. Motion carried.

Motion to adjourn the Planning and Zoning meeting at 7:14 p.m. by Stokely second by Casper. Motion carried.

Mayor Rigg called the Regular meeting of the City Council back in session.

An application for a one-day malt beverage license was received from St. Peter's Parish for November 21, 2026. Motion to approve the one-day malt beverage license for St. Peter's Parish by Stokely second by Lokhorst. Motion carried.

A letter from DOLA (Department of Legislative Audit) namely, Glenda J. Goen, CPA, Assistant Director of Local Government Assistance. The City has been in untimely audit status. ELO, CPAs & Advisors finished the audit for 2022 and are currently working on 2023. The process will be ongoing until the City is caught up then keeping current in the future. The notice regarding this matter was published in the Leader Courier.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Warning Verbal x 10

Traffic Citation

National Night Out

Agency Assist Plymouth County

Agency Assist North Sioux City

Agency Assist Union County x 2.

Stolen Property Recovered

Motorist Assist x 2 gave both a ride to Sioux City

Animal Call x 2

Follow Up call x 2.

Suspicious Person/ gave ride to Elk Point

Dog Bite/ Deemed the dog vicious and has been removed from town.

Trailer VIN Inspection

Gas Leak/smell 20 plus homes

Internet issues all fixed.

Street Department:

Started working on cleaning out the ditch at the end of North 3rd did not make much progress.

Water/Wastewater:

Normal operation and working as it should.

Multiple locates.

Replaced/fixed water meters

Internet issues all fixed.

Parks and Rec:

Mowed

Got new mower.

Trees have been trimmed in the park.

Shelters have been worked on

A discussion was held concerning the proposed basketball court. Settling on placement in the City park has not been decided.

Sweeping the streets was discussed.

Getting the cracks in the streets filled with tar was discussed. Frank's Asphalt will be contacted to check into having them do the work.

Informational Items/Public Input:

City Hall will be closed October 12, 2026, in Observance of Indigenous People's Day.

The trees on the corner of 482nd and Wilson Street need to be trimmed.

A thank you from the Sue Lulf family for the City's donation to the Sue Lulf Memorial Walk/Run.

The bench recently donated to the City for the park, by the Florence McGuire family, was damaged and needed to be repaired. Gary Shadbolt took it home to fix it.

Mayor Rigg and the City Council voiced their appreciation for the Sue Lulf family for their monetary donation to the park playground fund and the park bench.

CM Nelkie advised the large holes in the former football field have been filled.

CM Lokhorst asked about the unnamed road that runs along the former JHS football field. Mayor Rigg will visit with Tom Johnson and his family about the status of the roadway.

Claims:

Motion to pay the audited, approved warrants by Casper second by Stokely. Motion carried.

Monthly payroll/insurance benefits: General Fund: \$9,239.75, Enterprise Fund-Water: \$1,402.92, EPF-Sewer: \$1,930.52, Paddy Rigg, cell phone, \$100.00, Ace Hardware, supplies, \$54.05, Bentson Pest Mgt., pest control, \$123.00, Bomgaars, supplies, \$5.98, Campbell Grading, street grading, \$1,208.17, Conoco, fuel, \$435.09, Crary Huff Law Firm, legal fees, \$528.00, Dakota Dunes Times, publishing, \$62.50, EFTPS-IRS, 941 taxes, \$5,388.75, Eakes, supplies, \$249.52, Jefferson Fire Department, Air Med, \$225.00, Jensen Insurance, Qtrly premium, \$3,832.25, Leader Courier, publishing, \$167.80, Longlines, telephone service, \$344.74, Loren Fischer, July Service, \$4,255.00, MidAmerican Energy, utilities, \$ 1,781.68, Mahin, Annette, Park shelters, \$1,938.62, PVS DX, Inc., water chemicals- July, \$60.00, Porchlight, Housing study, \$4,000.00, Roark, Michaelaileen, supplies, \$76.93, Roark, Michaelaileen, CO2/Natural Gas Detectors, \$61.74, Robertson Implement Company, Gravely riding mower, \$11,385.00, Sioux City Tree Company, Park tree trimming, \$6,300.00, SD

DOR, sales tax, \$274.04, SDRS, retirement- August, \$1,844.96, State Hygienic Lab, water testing, \$388.50, State Industrial Products, Odor control, \$619.89, Verizon, PD Hotspot, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:29 p.m. by Boulware second by Stokely. Motion carried. The next regular meeting of the Jefferson City Council will be Monday October 5, 2026.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:

Michaelleen Roark
City Finance Officer
Publish: September 18, 2026

Published once at the total approximate cost of: \$ _____