

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

February 2, 2026
City Hall
7:00 p.m.

Members present: P. Rigg, J. Casper, M. LaFleur, J. Lokhorst, M. Nelkie and M. Stokely

Others present: B. Antonson, K. Koch, M. Roark, and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Stokely. Motion carried. Motion to approve the minutes of the January 5, 2026, City Council meeting by Casper second by Nelkie. Motion carried.

Actual Bank Balances:

Checking: \$ 25,768.47

Savings: \$235,517.29

C.D.: \$18, 310.94

Petty Cash: \$100.00

Restricted Cash: \$10,990.76

TOTAL FUND BALANCE AS of 1-31-2026: \$ 290,687.46

Motion to approve the financial statement by Stokely second by Casper. Motion carried.

UNFINISHED BUSINESS:

Mayor Rigg recognized CM Nelkie. CM Nelkie has been working with Jesse Poore, AICP, Transportation Planner with Felsburg, Holt & Ullevig discussing a safety study for transportation. The study focuses on vehicle crashes, any fatalities, and safety issues such as cross walks, signage, sidewalks, and speeding. This study should conclude by June 1, 2026. A survey is available.

Participation with honest feedback could result in grant money for road safety. A discussion followed as to the best way to get the survey out to the residents of Jefferson to get their input. FO Roark stated she is going to be sending the annual letter out and could include information about this online survey to area residents. CM Nelkie will send the FO an informative letter explaining the survey and the goal of same.

NEW BUSINESS:

Brad Antonson with Jensen Insurance, Beresford, South Dakota, was next on the agenda to conduct our annual insurance review. Mr. Antonson noted there was a decrease in premiums of \$543.00 for this year. The annual review covers Property, Liability, Crime/Fidelity, Inland Marine, Automobile, Umbrella, Cyber Solutions, Linebacker and Law Enforcement coverage. All aspects of the coverage from EMC were discussed. The City, Fire Department and Ambulance Department pay their share of the annual premium. Mayor Rigg and the City Council thanked Mr. Antonson for the review and information. CM Stokely asked about the Days of '59, how coverage is handled when someone wants to participate. A discussion followed.

The FO advised the City Council that SDML Workers Compensation contracted with Discovery Systems to perform a payroll audit for 2025. The FO sent Discovery Systems the information they requested.

Nominating petitions and pertinent dates were discussed.

Boards of Equalization will be held the third week of March. Motion by Casper to set aside March 18, 2026, starting at 6:30 p.m. for Boards of Equalization second by Stokely. Motion carried.

Spring clean up was discussed. The City Council decided to hold Spring clean up April 17, 18 and 19, 2026. The number of dumpsters was discussed, and an additional one will be ordered this year.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 4

Traffic Warning x 4

Medical Call

Parking Complaint x 2

Suspicious Person

Carbon Monoxide Call

Animal Call x 3

Controlled Burn

Trespassing Call x 2

DUI

Welfare Check

Street Department:

Checked the streets.

Need to start talking about street repairs for the Spring/Summer

Water/Wastewater Department:

Normal operation and working as it should.

Multiple locates.

Replaced multiple meters.

Lift Station 1 pump 2 stopped working. I was able to get it up and going.

Have Wastewater inspection on 2/5/2026.

Parks Department:

Garage heater stopped working. Got it repaired and having parts ordered.

Still looking at cameras for city hall and park.

Took down Christmas lights.

Informational Items:

Mayor Rigg read a request from EPJ Educational Foundation. The annual Chili Cup fundraiser is coming up Saturday March 28, 2026. The online auction will be held 3 p.m. to 8 p.m. and the Chili contest will be held 5 p.m. to 7 p.m. Motion by Stokely to donate \$200.00 to the EPJ Chili Cup fundraiser second by Casper. Motion carried.

City Hall will be closed February 16, 2026, for Presidents Day.

Mayor Rigg read a Thank you from the family of Ken Campbell for the memorial flowers sent from the City. Mr. Campbell was on the Jefferson P&Z Committee for a number of years.

CM LaFleur asked about the status of trailer #4 at 615 Main Street. A discussion followed.
CM Stokely asked about the status of our obtaining ownership of the unnamed road that is part of School Lots 1 and 2. A discussion followed.

Claims: Motion to pay the audited, approved warrants by Stokely second by LaFleur. Motion carried. Monthly payroll: General Fund: \$13,658.04, Enterprise Fund-Water: \$2,215.40, EPF-Sewer: \$2,924.90, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, annual cell phone, \$1,200.00, CW Suter, annual maint., \$295.00, Conoco, fuel, \$299.34, Crary Huff Law Firm, legal fees, \$750.00, DV After Prom, donation, \$100.00, EFTPS, OASI-Med-WH, \$7,630.63, EPJ After Prom, donation, \$100.00, HOA Solution, Inc. Water Maint, \$350.00, Leader Courier, Subscription, \$43.50, Leader Courier, publishing, \$107.21, Longlines, telephone/internet, \$348.93, Loren Fischer Disposal, January service, \$4,255.00, MAE, utilities, \$1,953.60, PVS DX, Inc., Water Chemical, \$752.43, Roark, Michaeleen, memorial flower, \$107.93, SDATAT, Dues, \$268.75, SD 811, locates, \$5.60, SDDANR, Wastewater fees, \$52.50, SD DOL, Unemp Ins, \$20.68, SD Department of Revenue, sales tax, \$277.76, SD Public Health Lab water test, \$20.00, SDRS, retirement, \$2,306.22, Southeast Farmers Co-Op, propane, \$390.04, State Industrial Products, wastewater chemicals, \$726.07, tudogs computing, ltd., Zuercher update/One Drive backup, \$100.00.

Adjournment:

Motion to adjourn regular session at 7:37 p.m. by Stokely second by LaFleur. Motion carried. The next regular meeting of the Jefferson City Council will be Monday March 2, 2026.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaeleen Roark
City Finance Officer
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