

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

October 5, 2026

City Hall

7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, J. Lokhorst, M. Nelkie and M. Stokely

Others present: K. Koch, M. Roark, and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Casper second by Nelkie. Motion carried. Motion to approve the minutes of the September 8, 2026, City Council meeting by Lokhorst second by Boulware. Motion carried.

Actual Bank Balances:

Checking: \$ 25,337.20

Savings: \$351,536.51

C.D.: \$18,365.72

Petty Cash: \$100.00

Restricted Cash: \$11,225.76

TOTAL FUND BALANCE AS of 9-30-2026: **\$ 406,565.19**

Motion to approve the financial statement by Stokely second by Casper. Motion carried.

UNFINISHED BUSINESS:

The FO reported she had purchased gift cards for the Elk Point Pink Ladies Dart League fundraiser. A gift basket for their auction will be finished and delivered for their October 24, 2026, event.

The 2027 Annual Appropriations ask was increased by \$885.00 as County Assessor Katie Winquist advised the FO there was additional monies for the asking.

NEW BUSINESS:

The City received a letter from St. Peter's Daycare asking for a donation to their November 21, 2026, fundraiser, specifically an item for auction. A discussion followed. Motion by Boulware to replicate the gift basket option second by Lokhorst. Motion carried.

The report from H&H Contracting, Inc. pertaining to the water tower cleaning and inspection was reviewed. The report noted a moderate amount of sediment in the tower. The interior was power washed, disinfected, and minor repairs made. It noted the interior hub, and rod system need to be replaced. The repair will be scheduled with Mr. Hille.

Motion to approve the application from BFC, Inc. dba Bud's Bar for the 2027 Retail On-Sale Liquor License with Sunday Sale by Stokely second by Casper. Motion carried.

Motion to approve the application from Jefferson Beer Supply, LLC dba Jefferson Beer Supply for the 2027 Retail On-Off Sale Wine and Cider License by Lokhorst second by Stokely. Motion carried.

Motion to approve the application from Jefferson Pit Stop, LLC dba Jefferson Pit Stop for the 2027 Retail On-Sale Liquor License with Sunday Sale by Boulware second by Casper. Motion carried.

Motion to approve the application from Jefferson Pit Stop, LLC dba Jefferson Pit Stop for the 2027 Package Off-Sale Liquor License by Casper second by Stokely. Motion carried.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 12

Traffic Warning

Agency Assist Sioux City

Medical Call

Trespassing

Sex Offender Registry

Parking Complaint

Animal call x 3

Street Department:

Cleaned out the culvert on 3rd Street in front of Green Thumb. Found that it is 90% plugged on the South end. Swanson Septic are scheduled to clean it out: Quote: \$1,000.00.

Street sweeping Main Street, 3rd Street and Division Street are scheduled to be done. Cost estimate \$3,055.00.

Had Franks asphalt come and give an estimate on sealing cracks on Main, Lincoln, and Esther Streets. Estimate \$17,600.00.

Water/Wastewater Department:

Normal operation and working as it should.

Multiple locates.

Replaced/fixed water meters. Have an issue with new outside meter readers. Have the company coming down on Thursday 10-8 to reprogram the meters.

Water tower was emptied and cleaned.

Lead and Copper Testing done and sent to the State Lab.

Parks Department:

Mowed/behind on mowing with all the rain. Should be caught back up by the end of the week.

Opened up city tree dump when the road was dry.

Informational Items:

PC Sharkey advised the City Council he contacted Mitchell Electric for an estimate for municipal cameras. The estimate from another company was over \$23,000.00 and the estimate from Mitchell Electric was \$11,800.00. This estimate includes cameras for the park. A discussion followed. PC Sharkey stated he could replace the current system for approximately \$1,000.00 but that would not include the park. With the City Council moving forward with improvements in the City Park they agree they need cameras in that area. Motion by Nelkie to hire Mitchell Electric to install the proposed camera system second by Boulware. Motion carried.

The doors on the park restrooms will be replaced.

City Hall will be closed October 12, 2026, in Observance of Indigenous People's Day.

A brief discussion concerning the unnamed road along the former JHS football field was held.

Claims:

Motion to pay the audited, approved warrants by Lokhorst second by Boulware. Motion carried.

Monthly payroll: General Fund: \$9,503.75, Enterprise Fund-Water: \$1,402.92, EPF-Sewer:

\$1,930.52, Paddy Rigg, cell phone, \$100.00, Conoco, fuel, \$645.11, Core & Main, water meters, \$3,855.00, Crary Huff Law Firm, legal fees, \$1013.00, Danish Girl Marketing, LLC, website maintenance, \$27.50, EFTPS, OASI-Med-WH, \$5,499.18, H&H Contracting, water tower cleaning, \$7,242.00, Leader Courier, publishing, \$518.11, Longlines, telephone/internet, \$340.57, Loren Fischer Disposal, August/September, \$8510.00, MAE, utilities, \$1,783.99, Main Street Checks, check order, \$166.76, PVS DX, Inc., Water Chemical, \$765.46, Roark, Michaelleen, Parade candy/supplies, \$123.82, SD Department of Revenue, sales tax, \$261.64, SD DOL, unempinsurance, \$31.69, SD Public Health Lab water test, \$20.00, SDRS, retirement, \$1,844.96, State Industrial Products, chemicals, \$726.07, Swanson Septic, water maintenance, \$500.00, tudogs, new router/computer connectivity, \$689.99, USA Blue Book, water supplies, \$370.49, VC Party Rentals, NNO, \$450.00, Van Beest, John, waterdepref., \$65.00.

Adjournment:

Motion to adjourn regular session at 7:23 p.m. by Boulware second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Monday November 2, 2026.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaelleen Roark
City Finance Officer
Publish: October 16, 2026

Published once at the total approximate cost of: \$_____