

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

October 6, 2025
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, M. LaFleur, J. Lokhorst, M. Nelkie and M. Stokely

Others present: K. Koch, M. Roark, B Shorma and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Nelkie. Motion carried. Motion to approve the minutes of the September 8, 2025, City Council meeting by LaFleur second by Stokely. Motion carried.

Actual Bank Balances:

Checking: \$ 15,398.66

Savings: \$218,350.94

C.D.: \$18,242.34

Petty Cash: \$100.00

Restricted Cash: \$10,555.76

TOTAL FUND BALANCE AS of 9-30-2025: **\$ 262,647.70**

Motion to approve the financial statement by Stokely second by Lokhorst. Motion carried.

UNFINISHED BUSINESS:

The trailer park at 615 Main Street was discussed. FO Roark advised the City Council she received a request this morning from Sabrina Slater, owner of trailer #4, for an extension. Ms. Slater advised she has a contractor who is willing to repair trailer #4, remove the rotting decks, remove the shed, fix the seal on the sliding glass door, and clean up the yard. PC Sharkey shared pictures of the trailer from different angles. A discussion followed. Motion by Stokely to allow a 30-day extension with significant progress and improvements, second by Boulware. Motion carried.

The former Jefferson High School property and the unnamed roadway was next on the agenda. The FO contacted Chris Groen, RLS, with McLaury Engineering to get a sketch of the proposed roadway the City is desirous of buying. The Mayor and City Council members reviewed the sketch and a discussion followed. CM Boulware suggested selling the naming rights of the unnamed roadway to the highest bidder to recoup some of the City's money. The proposed roadway would run from 5th Street, head Southeasterly to what is known as Trudeau Tract 1, Jefferson City, Less Lot A Trudeau Tract 1. CA Koch prepared a Resolution Authorizing the purchase of said Property***. The City has a 20' ROW and the purchase will add 40' to the existing 20' ROW making the area the City will own 60' wide by approximately 1,214 feet long. Motion by Lokhorst to approve the Mayor and Finance Officer's signatures on RESOLUTION #2025-R01*** approving the purchase of the proposed unnamed roadway from Tom Johnson AKA JET Enterprises, LLC for \$15,000.00 second by Boulware. Motion carried.

NEW BUSINESS:

Motion to approve the application from BFC, Inc. dba Bud's Bar for Retail on-sale liquor with Sunday permit for 2026 by Stokely second by Nelkie. Motion carried.

Motion to approve the application from Jefferson Beer Supply, LLC dba Jefferson Beer Supply for Retail on-off sale Wine and Cider for 2026 by LaFleur second by Stokely. Motion carried.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Warning Verbal x 4

Traffic warning x 2

Traffic Citation

Animal Call

Suspicious person x 3

Suspicious activity

Warrant Service

Pursuit

Agency Assist Union County

Agency Assist (North Sioux City) x 2

Gas Leak (both trailers at 615 Main Street have been removed, took new pictures of Lot 4)

Medical Call

Non- State Reportable Accident

DUI

Parade in Elk Point for Homecoming

Street Department:

Fire Hydrant Hit (Scheduled to get fixed this week)

North 3rd Street fixed

Water/Wastewater Department:

Normal operation and working as it should.

Multiple locates.

I removed the lift station basket and had it repaired.

Water leak 512 Wilson Street Leak was after water shut off but before meter. Homeowner stated that the leak had been there for years.

Parks Department:

Mowed city property

Two broken cameras on City Hall Building. Camera by the Lincoln Street lift station is not working. (Still waiting on Quote)

Opened the gate to the tree dump multiple times.

Informational Items:

Mayor Rigg recognized William "Bill" Shorma, South Dakota Representative of District 17.

Representative Shorma was present to discuss ongoing projects within the State. A discussion followed. Mayor Rigg and Council Members thanked Representative Shorma for his visit and time. Representative Shorma thanked the Mayor and City Council for their service to their residents and the City of Jefferson.

CM Nelkie advised the City Council members that he has been in contact with DGR concerning the City's infrastructure. A meeting to discuss grants, surveying utilities, expansion, and needs will be held Monday October 13, 2025, at City Hall. CM Nelkie, CM LaFleur, will attend this meeting with

the time to be determined. A discussion followed. Representative Shorma stated Chris Kassin, South Dakota Representative of District 17 would be the person to approach concerning appropriations.

Building permits issued for upcoming projects were discussed.

City Hall will be closed October 13, 2025, in observance of Indigenous People's Day.

Mayor Rigg shared a letter he received from Marty Jackley, State of South Dakota Attorney General, concerning the required audit. AG Jackley advising Mayor Rigg that he is aware of the situation in Jefferson and the difficulty some local governments are having in finding auditors.

Russell Olson, Auditor General with South Dakota Department of Legislative Audit, sent the City a letter indicating the acceptance of the audit report.

A bound copy of the ELO Audit was shared with the City Council.

A letter of approval was signed and submitted by the Mayor and FO to ELO for the next phase of auditing.

City Council members were advised SD DOT will be holding a meeting Thursday October 9, 2025, at 2:00 p.m. in North Sioux City at the Community Center to provide an update on the I-29 Corridor study. An open house will be held later at 4:30 p.m. If unable to attend the website:

<https://i29corriodorsd.com/>

Claims: Motion to pay the audited, approved warrants by Lokhorst second by Boulware. Motion carried. Monthly payroll: General Fund: \$7,461.82, Enterprise Fund-Water: \$ 1,726.36, EPF-Sewer: \$3,537.00, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone-Sept/October, \$200.00, Ace Hardware, supplies, \$19.99, Campbell Grading, streets, \$2,611.84, City of Elk Point, mosquito fogging, \$2,167.64, Conoco, fuel, \$325.87, Crary Huff Law Firm, legal fees August, \$315.00, Crary Huff Law Firm, legal fees September, \$432.00, Domain Name Services, web domain, \$265.00, EFTPS, OASI-Med-WH, \$4,635.82, ELO Prof, LLC, Audit, \$6,611.74, Eakes, supplies, \$892.72, Elk Point Pink Ladies, event donation, \$100.00, Leader Courier, publishing, \$42.07, Longlines, telephone/internet, \$327.02, Loren Fischer Disposal, Inc, September service, \$4,255.00, MAE, utilities, \$1,792.34, Metro-electric, aerator motor, \$1,802.34, PVS DX, Inc., Water Chemical, \$60.00, Pye-Barker, fire hydrant inspection, \$377.00, Roark, Michaelleen, Adobe Acrobat software, \$124.98, Sam's, supplies, \$335.61, SD DOL, unempins, \$19.13, SD Department of Revenue, sales tax, \$274.04, SD Public Health Lab water test, \$20.00, SDRS, retirement, \$1,793.28, SLFRF US Treasury, repayment, \$2,552.30, State Industrial Products, sewer chemicals, \$704.93, Verizon, PD Hotspot, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:48 p.m. by Boulware second by LaFleur. Motion carried. The next regular meeting of the Jefferson City Council will be Monday November 3, 2025.

Padraic Rigg

Mayor

Jefferson, South Dakota

ATTEST:

Michaelleen Roark

City Finance Officer

Publish: October 16, 2025

Published once at the total approximate cost of: \$ _____

*** A prepared and signed RESOLUTION #2025-R01 will be included in November 3, 2025, minutes.

