

UNAPPROVED MINUTES OF THE  
REGULAR MEETING OF THE  
JEFFERSON CITY COUNCIL  
JEFFERSON, SOUTH DAKOTA

November 3, 2025  
Jefferson City Hall  
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J Lokhorst, M. Nelkie and M. Stokely

Others present: T. Bruce, H. Ferguson, K. Koch. S. LaVoy, M. Roark, and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Boulware. Motion carried. Motion to approve the minutes of the October 6, 2025, City Council meeting by Stokely second by Casper. Motion carried.

Actual Bank Balances:

Checking: \$14,687.23

Savings: \$ 225,396.71

CD: \$ 18,242.34

Restricted Cash: \$10,555.76

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 10-31-2025: **\$268,982.04**

Motion to approve the financial statement by LaFleur second by Nelkie. Motion carried.

UNFINISHED BUSINESS:

The trailer park at 615 Main Street, specifically trailer # 4, was first on the agenda. The trailer owner was given an additional 30 days to show significant progress on the clean up and repairs. The lean-to was torn down, the yard cleaned up, the rotted deck removed and other minor issues taken care of. BI Roan stated he would stop and check out the progress. The City Council will discuss his report at the December 1, 2025, City Council meeting.

The former JHS property and the Resolution for purchasing the unnamed road RESOLUTION #2025-R01 was discussed. Motion by Boulware to move into Executive session at 7:03 p.m. with the Mayor, City Council, Police Chief and FO present to discuss a legal matter second by Casper. Motion carried. The regular City Council meeting reconvened at 7:08 p.m. with all members present. Motion by Boulware to table the reading and approval of RESOLUTION #2025-R01 until the December 1, 2025, City Council meeting second by Casper. Motion carried.

NEW BUSINESS:

Trent Bruce, PE and Scott LaVoy, PE, Representatives from DGR Engineering were present to discuss performing a City Infrastructure Study. The scope of work covers an analysis of the City of Jefferson's existing sanitary sewer system, drinking water system and storm water/drainage. A task order was presented as was a master agreement for services. Harley Ferguson, SECOG representative, was present to suggest options for funding. Several funding

options were discussed as to what we could hope to achieve. One of the most important things to remember is the ultimate document will be important for future planning. It was noted the City rates for water/sewer are exceptionally low and would need to be increased for some funding options. The City Council have copies of the documents and will review them for further discussion at the December 1, 2025, city council meeting.

The Municipal and School election calendar HB 1130 was next on the agenda. The FO shared the letter received from the SD Secretary of State concerning HB 1130. The letter stated the SD SOS office has spent hours reading and analyzing HB 1130 with little success. HB 1130 has clarity issues and unintended consequences. It was recommended each entity involved seek legal counsel for guidance. The FO stated this office will move forward trying to adhere to HB 1130 as best as we can.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Warning Verbal x 7

Traffic Citations x 2

Sex Offender Registry

Suspicious person x 3

Welfare Check

Fraud

Vehicle Fire

Agency Assist- North Sioux City

Found property.

Alarm Call

Missing person call

Family Disturbance

Handed out candy on Halloween.

Oil Changed in Patrol Vehicle

Street Department:

Fire Hydrant fixed- Green Thumb. Shutting off that valve took two of them to get it turned.

Fire Hydrants flushed

Water line break in alley behind Fire Hall fixed.

Have both snowplows and sander on the trucks, need to replace blade on the V-plow.

CM LaFleur asked if there were plans to get the red rock swept up off of North 3<sup>rd</sup> Street. SS Sharkey stated not at this time.

Water/Wastewater:

Normal operation and working as it should.

Multiple locates.

Fixed water leak in water plant

Replaced Chlorine injector.

CM Stokely asked about the valves. WS Sharkey stated that sometimes it is necessary to shut the whole town down when the valve does not turn. The valve over by Green Thumb was very stiff.

Parks and Rec:

Two broken cameras on City Hall building, camera by the Lincoln Street lift station are not working. (ECI did come and look at the camera system, still waiting on a quote)

Opened the gate to the tree dump multiple times.

Winterized park bathrooms

Informational Items/Public Input:

City Hall will be closed November 11, 2025, for Veterans Day

City Hall will be closed November 27 and 28, 2025, for the Thanksgiving Holiday

The daily cost for electricity at the City garage is 34c. The FO/School Bus Driver will pay the City 50c per day to plug the school bus in. A discussion followed. Mayor Rigg paid the first month of the bus plug in cost.

Mayor Rigg read a Thank you from the Elk Point Pink Ladies for the City donation for their Fall-Tastic Dart Tournament. The Pink Ladies were able to make two (2) donations to those in need from their Dart Tournament.

Claims:

Motion to pay the audited, approved warrants by Casper second by Lokhorst. Motion carried.

Monthly payroll/insurance benefits: General Fund: \$13,126.68, Enterprise Fund-Water: \$1,276.45, EPF-Sewer: \$1,412.35, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone-, \$100.00, Ace Hardware, water plant supplies, \$47.54, Bomgaars, park bathrooms, \$19.96, Conoco, fuel, \$213.66, Dakota Mechanical, sewer lift basket repair, \$181.00, Eakes, supplies, \$349.39, EFTPS-IRS, 941 taxes, \$5,761.36, Leader Courier, publishing, \$300.55, Longlines, telephone service, \$327.95, MidAmerican Energy, utilities, \$ 1,795.72, PVS DX, Inc., water chemicals, \$752.43, Roark, Michaelleen, Postage-PD, \$7.35, Roark, Michaelleen, supplies, \$40.94, Sams, PD supplies, \$316.61, Sharkey, Dustin, hose ends-building, \$46.59, SVEN, water chemicals-1299.60, ejector-725.00, \$2,024.60, SD 811, locates, \$12.32, SD Public Health Lab, water tests, \$20.00, SD DOR, sales tax, \$277.76, SDRS, SD Retirement, \$2,241.60, Verizon, PD Hotspot, September/October, \$80.02.

Adjournment:

Motion to adjourn regular session until the December 1, 2025, regular meeting by Boulware second by Nelkie. Motion carried.

Padraic Rigg

Mayor

Jefferson, South Dakota

ATTEST:

Michaelleen Roark

City Finance Officer

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