

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

March 2, 2026
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, M. LaFleur, J. Lokhorst, M. Nelkie and M. Stokely.

Others present: K. Koch, C. Norton, M. Roark, and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Nelkie. Motion carried. Motion to approve the minutes of the February 2, 2026, City Council meeting by Nelkie second by Stokely. Motion carried.

Actual Bank Balances:

Checking: \$ 16,956.55

Savings: \$255,553.67

C.D.: \$18,310.94

Petty Cash: \$100.00

Restricted Cash: \$ 11,090.76

TOTAL FUND BALANCE AS of 02-28-2026: \$ 302,011.92

Motion to approve the financial statement by Boulware second by Lokhorst. Motion carried.

UNFINISHED BUSINESS:

Mayor Rigg recognized CM Nelkie asking for an update on the Safety Study survey. A copy of the news release with the opportunity for Jefferson residents to take a survey concerning public street and roadway safety was mailed out with the annual city letter and water booklets. The city website can also be accessed to take that survey. CM Nelkie shared copies of the Study Advisory Team (SAT) meeting minutes. CM Nelkie also shared the dates and times for future meetings. The Mayor and City Council thanked CM Nelkie for the update and his involvement in this project.

The FO reminded the City Council about the upcoming Boards of Equalization and their scheduled meeting for March 18, 2026, at 6:30 p.m. The participation of an EPJ school board member has been arranged.

The Jefferson City Spring clean-up is scheduled for April 17, 18 and 19, 2026. Dumpsters are ordered and will be placed in the City Park parking lot with a dumpster available for unbagged yard waste.

Nominating petitions are due by March 24, 2026.

NEW BUSINESS:

Mayor Rigg recognized Courtney Norton. Ms. Norton, Event Coordinator for Jefferson Beer Supply, was present to discuss the upcoming calendar of events for the brewery. The first event will be held Saturday April 25, 2026, which is the annual food truck battle. Ms. Norton requested permission to set the JBS tent Friday night and close the park parking lot for the event. Nicki Werner joined the

meeting at 7:06 p.m. apologizing for being late and supplied the City Council members with a calendar of events.

Saturday: April 25, 2026: 12:00 to 6:00 p.m. Food Truck Battle: close city parking lot and put up the large white tent Friday night.

Saturday: May 30, 2026: 12:00 to 5:00 p.m. Blues, Brews and BBQ: permission to use the park, live bands from 1:00 to 5:00 p.m.

Saturday: June 20, 2026: Dad's Day vendors market, put up the tent in the City parking lot.

Thursday: July 9 to Sunday July 12, 2026: Jefferson Days. Put up the tent in the city lot.

Sunday: August 16, 2026: Farmers Market and Picklefest, 11:00 a.m. to 4:00 p.m. tentatively use the city park parking lot and put up the tent.

Saturday: September 19, 2026: Oktoberfest, use the City park parking lot and put up tent.

A discussion followed with Ms. Werner asking if the City Council had any questions or concerns.

FO Roark asked CM Boulware if a summer ball tournament had been planned yet. CM Boulware stated he would check with A.J. Boulware about the date.

SDCL Statute 11-6-26 was next on the agenda. Motion to move into Executive session at 7:13 p.m. to discuss a legal matter by Lokhorst with the Mayor, City Council, City Attorney, Police Chief and FO present second by LaFleur. Motion carried. The Regular City Council meeting reconvened at 7:39 p.m. with all members present.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 6

Traffic Warning

Traffic Citation x 2

Ambulance Call

Fire Call

Welfare Check x 2.

Agency Assist- Union County (Accident)

Agency Assist- North Sioux City (warrant service)

Agency Assist- North Sioux City (Suicidal female)

Disturbance

Theft of Bike (property found and returned to owner)

Theft of Medication

Fraud

Open Door

Vandalism

Property Dispute

Vehicle unlock.

Animal (cat)

Animal Complaint

Street Department:

Need to start talking about street repairs for the spring/summer.

Water/Wastewater Department:

Normal operation and working as it should.

Multiple locates.

Replaced multiple meters.

Wastewater inspection on 2/5/2026 went well, and the inspector found nothing wrong.

Small water leak in water plant, fixed.

Parks Department:

Still looking at different cameras for the city hall.

Claims: Motion to pay the audited, approved warrants by LaFleur and second by Lokhorst. Motion carried. Monthly payroll: General Fund: \$ 10,065.13, Enterprise Fund-Water: \$1,482.92, EPF-Sewer: \$2,050.52, Paddy Rigg, cell phone, \$100.00, Ace Hardware, supplies, \$48.50, Bentson Pest Mgmt., quarterly pest inspection, \$58.00, Conoco, fuel, \$198.15, Crary Huff Law Firm, legal fees, \$128.00, EFTPS, OASI-Med-WH, \$5,414.91, EPJ Educational Foundation, donations, \$200.00, Freedom and Glory, flags, \$1,005.35, Hub Spot, Inc. website support, \$191.16, Jensen Insurance, quarterly premium, \$10,000.00, Leader Courier, publishing, \$76.56, Longlines, phone, \$338.55, McLaury Engineering, Inc., survey, \$1,138.75, MAE, utilities, \$1,999.48, PVS DX, Inc., chemicals, \$180.00, Postmaster, postage, \$129.00, Roark, Michaelleen, certified postage, supplies, \$99.32, SVEN, water-chemicals, \$1,316.70, SDARWS, Annual dues, \$410.00, SD Department of Revenue, sales tax, \$275.28, SD Public Health Lab, water tests, \$20.00, SDRS, retirement, \$1,844.98, Verizon, PD Hotspot, \$40.01.

Adjournment:

Motion to adjourn regular session at 7:44 p.m. by Boulware second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Monday April 6, 2026.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaelleen Roark
City Finance Officer
Publish: March 13, 2026

Published once at the total approximate cost of: \$_____