

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

August 4, 2025
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, M. Nelkie and M. Stokely.

Others present: D. Johnson, K. Koch, M. Roark, and D. Sharkey

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Casper second by Lokhorst. Motion carried. Motion to approve the minutes of the July 7, 2025, City Council meeting by Stokely second by Casper. Motion carried.

Actual Bank Balances:

Checking: \$ 32,420.52

Savings: \$208,245.72

C.D.: \$18,242.34

Petty Cash: \$100.00

Restricted Cash: \$ 10,670.76

TOTAL FUND BALANCE AS of 07-31-2025: **\$ 269,679.34**

Motion to approve the financial statement by Casper second by Lokhorst. Motion carried.

UNFINISHED BUSINESS:

The 615 Main Street trailer park was first on the agenda. Progress on removing the dilapidated trailers seems to have stalled. The property owners still have some time before the City takes action.

The former JHS property was on the agenda. An area resident contacted the FO at City Hall for a chance to address the City Council concerning an issue with this property but failed to appear.

NEW BUSINESS:

Two sealed bids were received for the three-year trash contract.

Gill Hauling

2025-2026	\$18.34 per 230 accounts, per month	\$4,219.35
2026-2027	\$19.26 per 230 accounts per month	\$4,430.32
2027-2028	\$20.22 per 230 accounts, per month	\$4,651.84

Loren Fischer Disposal, Inc.

2025-2026	\$18.50 per 230 accounts, per month	\$4,255.00
2026-2027	\$18.50 per 230 accounts, per month	\$4,255.00
2027-2028	\$19.00 per 230 accounts per month	\$4,370.00

Motion to accept the bid from Loren Fischer Disposal, Inc. by Casper second by Boulware. Motion carried.

The next City Council meeting needs to be rescheduled due to Labor Day falling on the first Monday of the month. Motion by Lokhorst to reschedule the September City Council meeting to Monday September 8, 2025, second by Nelkie. Motion carried.

The 2026 Election information was discussed. The Municipal election will be held in conjunction with either the Primary Election June 2, 2026, or the General Election November 3, 2026. The election calendar is not available right now, but the goal is better voter turnout. Motion by LaFleur to hold our municipal election in conjunction with the Primary Election June 2, 2026, second by Casper. Motion carried.

The 2026 budget was discussed briefly noting the CPI is 2.9%. The FO presented some changes made to the preliminary budget proposed by moving salaries to the appropriate funds, increasing the budget for the streets, park repairs and City Hall maintenance. The first reading of the 2026 Budget Ordinance Chapter #3.62 will be held at their Special meeting September 11, 2025.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Verbal Warning x 5

Traffic Warning x 3

Animal Call (cat and kittens dumped at City lagoon) Taken to Humane Society

Agency Assist- NSC (pursuit)

Agency Assist- NSC (DUI arrest)

911 Pocket Dial (accident)

Hit and Run

Motorist Assist

Keys locked in vehicle.

Suspicious person

Welfare Check

Found Property

Theft from Storage Unit (happened in the last 9 months)

Domestic assault

Neighbor Dispute

National Night Out scheduled for 8-12-2025.

Street Department:

Alleys have been maintained.

Moved tree branches from street.

Water/Wastewater Department:

Normal operation and working as it should.

Multiple locates.

Found leak at a residence (water was shut off to residence, leak has been fixed, and water has been turned back on)

Water shut off for non-payment.

Parks Department:

Cleaned up fallen tree branches.

Mowed City property

Fixed lock on City Park Bathroom (keyhole full of sticks)

Power Washed the inside of the Park Bathrooms

We were approached about the park equipment within the City fence. It is not suitable for the City park, and it is in rough shape. A discussion followed. Motion by Stokely to declare that park equipment surplus second by Lokhorst. Motion carried.

The FO shared a pamphlet from Stockwell Engineering from Harrisburg, South Dakota. They offer several services and the City Council members looked at their pamphlet.

Informational Items:

CM LaFleur informed the City Council the Jefferson All School Reunion has been scheduled to be held at The Pointe in Elk Point. A discussion followed. CM LaFleur advised the City Council some members of the Jefferson Alumni questioned why the Jefferson Community Center could not be used. CM LaFleur said the FO quoted a \$300.00 rental fee. The Jefferson Fire Department owns the building and not the City, so the rental fees are set by the Fire Department. Fire Chief Stokely said no one called him about reducing the rental fee. CM LaFleur asked that in the future the City consider helping the Alumni with funding for rental.

CM LaFleur shared a neighbor's water billing that was extremely high. The water bill was high due to an ongoing water leak at the residence. CM LaFleur stated the billing was creating a burden on the residents. CM LaFleur asked if there could be relief given the residents. A discussion followed. The FO stated the late fee could be removed and payments are allowed so the water would not be shut off. The other aforementioned property having their water shut off is not this property. Motion by LaFleur to remove the \$114.58 late fee for this account second by Casper. Voting yes: Casper, LaFleur, Lokhorst, Nelkie and Stokely. Boulware abstained. Motion carried.

The FO informed the City Council she contacted the US Treasury concerning the unexpended funds the City owes for the COVID relief monies. The US Treasury was to send directions as to how to submit the payment by July 31, 2025. The FO was advised to retain those funds until the US Treasury sends instructions.

A thank you from the Sue Lulf family for the City's help during the Annual Sue Lulf Memorial walk/run 2026 was accompanied with a check for the City park in the amount of \$2,020.00.

CM Nelkie brought up the lack of available water in the City park. The foam activity during the Days of '59 created quite a bit of mud. A water faucet on the outside of the bathroom would have been good to have to clean the mud off the kids and their clothes. The outside faucet on the park bathrooms has been broken off several times by people so it was removed. CM Nelkie advised an in-wall inset should work as a special tool is needed to turn the water on and there is nothing outside the wall for anyone to stand on to snap it off. CM Nelkie shared the information on the inwall inset V2+ Slate Gray House Hydrant Aquor Water Systems.

Claims: Motion to pay the audited, approved warrants by Lokhorst and second by Casper. Motion carried. Monthly payroll: General Fund: \$ 10,933.46, Enterprise Fund-Water: \$ 1,214.53, EPF-Sewer: \$ 1,323.25, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone, \$100.00, Michaelleen Roark, cell phone Apr to June, \$300.00, Ace Hardware, supplies, \$92.93, Arctic Ice, ice freezer/ice, \$360.00, Bomgaars, supplies, \$21.99, Conoco, fuel, \$317.32, Crary Huff Law Firm, legal fees, \$237.00, EFTPS, OASI-Med-WH, \$4,735.10, Filthy Bins, garbage can cleaning, \$62.00, Jefferson Beer Supply, advertising/sponsor Farmers Mkt., \$200.00, Leader Courier, June and July publishing, \$780.29, Lindblom, Days of '59 dumpster, \$408.00, Longlines, phone, \$280.72, MAE, utilities, \$1,809.54, Roark, Michaelleen, parade and office supplies, \$248.27, SVEN, water chemicals, \$1,299.60, SD 811, locates, \$14.56, SD Department of Revenue, sales tax, \$284.58, SD

DOL, UnempIns, \$16.54, SD Public Health Lab, water tests, \$38.00, SDRS, June retirement, \$1,793.28, SDRS July Retirement \$1,680.96, SDRS, fee, \$90.41, Sundheim Well Repair, sewer lift, \$1,135.21, Trupe, Robert, RCrefund/credit, \$461.56, UC Auditor, wheel tax overpyt., \$2,181.25, Verizon, PD Hotspot, \$80.02.

Adjournment:

Motion to adjourn regular session at 7:39 p.m. by Boulware second by LaFleur. Motion carried. The next regular meeting of the Jefferson City Council will be Monday September 8, 2025.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaelleen Roark
City Finance Officer
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