

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

February 5, 2024
Jefferson City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J Lokhorst, M. Stokely and J. Van Beest

Others present: S. LaFleur-Sayler, M. Roark and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Casper. Motion carried. Motion to approve the minutes of the January 4, 2024, City Council meeting by Stokely second by LaFleur. Motion carried.

Actual Bank Balances:
Checking: \$ 22,069.08
Savings: \$ 255,157.88
CD: \$ 18,038.62
Restricted Cash: \$10,705.00
Petty Cash: \$100.00
TOTAL FUND BALANCE AS of 1- 31-2024: **\$306,070.58**

Motion to approve the financial statement by Casper second by Lokhorst. Motion carried.

UNFINISHED BUSINESS:

The former Jefferson High school property was first on the agenda. Motion to move into Executive session with the Mayor, City Council members, City Attorney, Police Chief, and FO present at 7:01 p.m. to discuss a legal matter by Stokely second by Lokhorst. Motion carried. The regular meeting of the City Council reconvened at 7:10 p.m. with all members present. CA LaFleur-Sayler outlined the specific requirements involving the agreement with Mr. Wakefield and JET Enterprises, LLC. The Addendum to the Purchase Agreement for the Abandoned Jefferson School and Surrounding Real Estate does specify that the red tagged structures shall be demolished and removed and all asbestos abated. This Addendum was signed by both Mr. John Wakefield and JET Enterprises, LLC (Thomas E. Johnson). The red tagged structures are the Former Jefferson High School and the gymnasium. The two (2) outbuildings have not been red tagged. CA LaFleur-Sayler will send a letter to the lawyer representing JET Enterprises, LLC and reiterate the aforementioned requirements.

The 2024 SECOG Pre-Disaster Mitigation Plan Meeting took place January 24, 2024, with CM LaFleur present. CM LaFleur shared the minutes of that meeting with the members present at the City Council meeting. CM LaFleur received a map with Community Assets and any Critical Facilities noted. The generators that were brought online and their locations were added to the list of community assets. A discussion followed. The next meeting of the Union County Pre-Disaster Mitigation Planning Team is scheduled for Wednesday February 28, 2024, at 3:00 p.m. in the Community Room of the UC Courthouse in Elk Point.

Nicole Werner joined the meeting at 7:13 p.m.

NEW BUSINESS:

Mayor Rigg recognized Nicki Werner. Ms. Werner was present to share ideas with the City Council about the different ways to promote Jefferson. Ms. Werner asked if the monies budgeted for the Chamber of Commerce could be utilized for promoting Jefferson. Ms. Werner stated she had been in contact with the new representative for Southeast South Dakota for the Tourism Board to discuss getting Jefferson on the tourism map. The Tourism maps are produced annually. The two were to meet in the Fall of 2023 but due to coming down with COVID the representative could not be here. The area representative added Jefferson to the current Tourism map. To benefit from being promoted on the map, their website and the brochures will incur a cost of \$265.00 per year. A discussion followed as to how other Cities utilize this to promote celebrations and events. The Days of '59 would benefit from the promotion. The second item Ms. Werner wished to address was discussing a VERDE billboard along I-29 NB by Interstate Speedway. A slogan, business logos from the area businesses and annual events could be added to the billboard. The cost is \$5,000.00 per year. A discussion followed as to ways to fund the billboard. Ms. Werner also advised the members present she had contacted SD Public Broadcasting about Jefferson as they showcase South Dakota cities/towns. This includes radio shows, television spots and a link would be on their website. South Dakota Public Broadcasting agreed to do Elk Point-Jefferson segment. Motion by Lokhorst to work with the SE South Dakota representative for the Tourism map and pay the fees for promotion second by Casper. Motion carried.

The FO shared information she received about changing and updating the city website. A proposal was received to update, enhance, and create links that would be more user friendly for residents and visitors. A discussion followed and an information sheet was given to the City Council members.

The Notice of Hearing on Petition of Writ was next on the agenda. Motion to move into Executive session with the Mayor, City Council members, City Attorney, Police Chief, and FO present at 7:42 p.m. to discuss a legal matter by Lokhorst second by Boulware. Motion carried. The regular meeting of the City Council reconvened at 7:54 p.m. with all members present.

An application for abatement and/or refund of property taxes for 503 Main Street Parcel # 04.01.05.1005 was presented that covers the period of July 11, 2023, to December 31, 2023. Motion to apply for the abatement and approve Mayor Rigg's signature on the application by Casper second by Stokely. Motion carried.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Citation

Traffic Warning x 3

Suspicious Vehicle

Animal Complaint

Animal Found

Animal Call (Pet Tags) x 8

Agency Assist Elk Point

Check Area (Propane smell)

Ambulance Call

Accident

Theft

Civil Issue
Motorist Assist x 5.
Informational Report
Welfare Check
Taser Training

Street Department:

Moved snow.

Big Thanks to Mayor Rigg for helping move snow while PC Sharkey and PO Manger were snowed in.

Took down Christmas lights.

Flags or markers for Fire Hydrants, as requested by CM LaFleur, were discussed. There are approximately 35 Hydrants in town. SS Sharkey shared information about 2 different markers and was told to choose a style and order markers for all of the hydrants.

Water/Wastewater:

Normal operation and working as it should.

Water plant generator gelled up; Sharkey was able to repair it as the hose had gelled up not the filter. When the generator was brought online it was filled with summer fuel. It will be filled with #1 from now on.

Sharkey will be taking his first Wastewater Collection Class and testing February 6th through the 8th.

Parks and Rec:

Netting on the ballfield backstop was discussed.

Informational Items/Public Input:

Thank you from DV After Prom Party Committee was read by the mayor.

Days of '59 will be held July 10th to July 14th. Planning meetings have started. The Days committee will have a fundraiser February 18, 2024, selling walking tacos at the Brewery. A discussion was held on holding a pancake breakfast fundraiser, also.

City Hall will be closed Monday February 19, 2024

Mayor Rigg read a request from the EPJ Special Education Unified Sports letter seeking support for the scheduled Polar Plunge and/or a donation to the program. Motion by Lokhorst to donate \$300.00 to the EPJ SPED Unified Sports Program second by Boulware. Motion carried.

A notice from the Union County Director of Equalization was shared with the board. The 2024 real estate assessment books will be available at that meeting March 7, 2024.

An insurance dividend from SDAT&T of \$6,381.59 was received.

Brad Antonson with Jensen Insurance will be here March 4, 2024, to review the City's insurance policy and premium.

Claims:

Motion to pay the audited, approved warrants by Van Beest second by Lokhorst. Motion carried.

Monthly payroll/insurance benefits: General Fund: \$12,362.04, Enterprise Fund-Water: \$1664.48, EPF-Sewer: \$1,664.48, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone-, \$100.00, William Manger, cell phone, \$100.00, Ace Hardware, Street supplies, \$9.99, Cash, petty cash- postage, \$9.65, CW Suter, annual contract, \$270.00, Conoco, fuel, \$436.39, Crary Huff Law Firm, legal fees, \$1,618.45, DPC Industries, water chemicals, \$50.00, Dakota Valley After Prom, donation, \$100.00, Eakes, supplies, \$248.40, EFTPS-IRS, 941 taxes, \$6,342.20, EPJ After Prom, donation, \$100.00, EPJ SPED Unified Sports, donation, \$300.00,

Jefferson Ambulance, ½ penny sales tax-4,250.28, annual appro.- 3,500.00, \$7,750.28, JVFD, annual appro., \$3,500.00, Leader Courier, publishing, \$138.90, Loren Fischer Disposal, refuse service, \$4,140.00, Massey, Jeff, loader, \$1,067.00, Metro Electric, water plant maint., \$142.50, MidAmerican Energy, utilities, \$ 1,820.20, Midland National, Ins., \$1,080.00, PVS DX, Inc., water chemicals, \$692.43, Postmaster, postage stamps, \$660.00, Sharkey, Dustin, wiper blades, \$65.25, Sioux City Journal, website, \$198.00, Siouxland Trailer Sales, cutting edges, \$405.00, SVEN, water chemicals, \$1,299.60, SDARWS, dues, \$410.00, SDAT&T, dues, \$268.75, SD DANR, drinking water fees, \$220.25, SD DANR, Wastewater fees 2023/2024, \$100.00, SD DANR, WW class/test fees, \$60.00, SD DOR, sales tax, \$280.92, SD Public Health Lab tests, \$725.00, SDRS, SD Retirement, \$2,171.90, , SDRS, SD Retirement, supplemental, \$100.00, Southeast Farmers, propane, diesel fuel, \$1,170.13, Sundheim Well Repair, repairs, \$1,675.52, Titan Machinery, wiper blades, \$45.25, Tri-Tech Software Systems, PD Field Opps Subscription, \$199.36, US Bank, lagoon pyt., \$2895.46, Verizon, PD Hotspot, \$80.06.

Adjournment:

Motion to adjourn regular session at 8:17 p.m. until the March 4, 2024, regular meeting by Boulware second by LaFleur. Motion carried.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
Publish: February 15, 2024

Published once at the total approximate cost of: \$_____