

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

May 1, 2023
Jefferson City Hall
7:00 p.m.

Members present: J. Bogenreif, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, P. Rigg and M. Stokely

Others present: K. Bogenreif, A. Bottger, B. Christiansen, B. Curry, T. Elledge, D. Karpen, S. LaFleur-Sayler, M. Lokhorst, K. Rigg, O. Rigg, M. Roark, L. Stokely and J. Van Beest.

Mayor Bogenreif called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the amended agenda to include the presentation of the 2022 annual report by Lokhorst second by Rigg. Motion carried. Motion to approve the minutes of the April 3, 2023, City Council meeting by LaFleur second by Stokely. Motion carried.

Actual Bank Balances:

Checking: \$ 22,259.06

Savings: \$ 254,382.76

CD: \$17,904.03

Restricted Cash: \$10,640.00

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 4-30-2023: **\$ 305,285.85**

Motion to approve the financial statement by Rigg second by Casper. Motion carried.

UNFINISHED BUSINESS:

The former Jefferson High school property was first on the agenda. Motion to move into Executive session with the Mayor, City Council members, City Attorney and FO at 7:01 p.m. to discuss a legal matter by Lokhorst second by Boulware. Motion carried. The regular meeting of the City Council reconvened at 7:08 p.m. with all members present. Motion by Lokhorst to authorize the Mayor to sign the verified complaint pertaining to the Wakefield lawsuit second by Casper. Motion carried.

The property at 503 Main Street was discussed. FO Roark reported the property owner advised that she would pay the property taxes that are currently due. No title will be prepped until that time and will be discussed at the June 5, 2023, meeting.

NEW BUSINESS:

CA LaFleur-Sayler administered Oaths of Office to newly elected Mayor-At-Large Rigg and incumbent Council Members Stokely-Ward I, Boulware-Ward II and Lokhorst-Ward III.

Mayor Rigg appointed Dustin Sharkey-Police Chief, Sabrina LaFleur-Sayler with Crary Huff Law Firm- City Attorney and Michaeleen Roark-Finance Officer.

CM Boulware nominated CM Stokely for Council President second by Casper. Motion carried. Motion carried.

CM Casper nominated CM Lokhorst for Council Vice-President second by Boulware. Motion carried.

Mayor Rigg appointed City Council members to the following committees:

Water/Sewer: LaFleur and Lokhorst

Streets: Boulware

Parks: Stokely and Casper

Mayor Rigg took this time to thank former Mayor Bogenreif and present him with a plaque commemorating his service to the City of Jefferson as a Council Member from 1997 to 2001 and Mayor of Jefferson from 2001 to 2023.

Mayor Rigg recognized Tom Elledge and Andy Bottger as members of the Days of '59 committee. A. Bottger updated the City Council on the planned events. The Jefferson Fire Department Texas Hold 'Em tournament kicks off the Days on Wednesday July 12, 2023. Following this the calendar is similar to the calendar of last year. A discussion followed. Motion by Stokely to provide a dumpster, port-a-potties, insurance and a \$2,000.00 donation towards the fireworks second by Lokhorst. Motion carried. .

Motion to approve the application from BFC, Inc. dba Bud's Bar for Retail (on-off sale) Malt Beverage and SD Farm Wine License for 2023-24 by Stokely second by Lokhorst. Motion carried.

Motion to approve the application from DJVM LLC dba Jefferson Conoco for Retail (on-off sale) Malt Beverage and SD Farm Wine license for 2023-24 by Boulware second by Casper. Motion carried.

Motion to approve the application from Jefferson Beer Supply, LLC dba Jefferson Beer Supply for Retail (on-off sale) Malt Beverage and SD Farm Wine license for 2023-24 by Lokhorst second by Stokely. Motion carried.

Motion to approve the one day Malt Beverage license application from St. Peter's Parish for May 27, 2023, by Stokely second by Casper. Motion carried.

The FO advised the City Council the 2022 Annual report was done and would be sent to the Department of Legislative Audit then published in the Leader Courier.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

CA LaFleur-Sayler read PC Sharkey's report.

Traffic Warning x2

Agency Assist NSC

Agency Assist Union County x 2

Motorist Assist

Fraud

Medical Call

Suspicious person

Burglary

911 Hang Up

Trespassing Criminal

Street Department:

Does the Council want to Chip and Seal the City streets this year. Last time it was done in the Fall of 2021 and it was done by ASTECH. The Union County Commissioners accepted a bid from Top-Kote for chip and seal. If the City decides to chip and seal, they may use Top-Kote and the County bid. CM Boulware will meet with Dustin to look at the streets to determine the footage that needs to be done.

Parks and Rec:

Campbell's Grading did the park parking lot. Lot was graded away from both the buildings and graded towards the street. Campbell Grading put down 3.5 loads of material into the parking lot.

Mowed the City park and baseball field.

Mowed the area between the City Hall and Bud's Bar.

Mowed railroad tracks

Mowed Dakota Street

The subject of the Emerald Ash Borer was brought up. The trees in the City park were treated and checked 2 years ago. The trees involved have medallions on them. It was noted that any resident having an Ash tree on their property or boulevard needs to manage their own trees.

Spring clean up went well, filled all four dumpsters and there were three pick up loads of scrap metal.

Water/Wastewater:

Water locates at 209 Main , 406 Division and 706 Esther

Water plant generator arrived (4-6-23 and set in place)

New water meter at 403 W. Dakota

A flow test will need to be done soon.

The City of Jefferson's public water system and the system's certified operator has been awarded a Drinking Water Certificate of Achievement Award from SD DANR.

CM LaFleur mentioned he wants to commend the Police Department on patrolling, being visible and the follow up work done. CM LaFleur stated he has received positive feedback on the follow up work, as it is very important.

Mayor Rigg requested an Executive session to discuss personnel. Motion to move into Executive session with the Mayor, City Council members, City Attorney and FO at 7:39 p.m. to discuss a personnel issue by Stokely second by Boulware. Motion carried. The regular meeting of the City Council reconvened at 7:43 p.m. with all members present. Motion by Boulware to increase PC Sharkey's weekly salary by \$150.00 due to his performance following a probationary period to be effective immediately second by Casper. Motion carried.

Informational Items/Public Input:

Courtney Trometer sent a request to the City for a donation to the Sue Lulf Memorial walk/run. Motion by Stokely to donate the same amount to the Sue Lulf Memorial walk/run that we sent last year second by Casper. Motion carried.

Mayor Rigg recognized Doyle Karpen. Mr. Karpen stated he first came to the City about vacating the streets out by his building 5 to 7 months ago. Mr. Karpen stated he had come into City Hall to be placed on the May agenda. Mr. Karpen stated the FO contacted him later and informed him that she found the streets in the 2009 annexed area never included the streets. The streets are actually owned by Union County. Mr. Karpen introduced Bill Curry as he had more information. Mr. Curry shared a map and mentioned the blue areas are the County

property. A discussion followed. Mr. Curry stated Brandon at the Assessor's office confirmed the information found on Beacon, Katie Buum at the Register of Deeds office confirmed the County holds the deeds to the streets. Union County States Attorney Jerry Miller has been contacted for his opinion as to the best solution. CA LaFleur-Sayler will be in contact with UC States Attorney Miller to determine the best way to move forward.

A thank you was received for their donation to the Elk Point-Jefferson Educational Foundation pertaining to the chili cup fundraiser.

The FO advised the City Council she was contacted by the realtor handling the sale of 501 Main Street asking if the City allowed the keeping of bees. A discussion followed. The City does not have an Ordinance pertaining to the keeping of bees. CA LaFleur-Sayler will look into creating an Ordinance that would address this matter but it would not be retroactive. The City Council directed the FO to ask the realtor the number of bees involved, how they would be contained, how they are handled and the experience of the potential beekeepers. It was noted the nuisance Ordinance could cover the matter should there be an issue.

Resolution #2023-Chapter 3.60 will be sent to Liberty National Bank so Mayor Rigg will be added as a signatory on the City account on a motion by Lokhorst and second by Casper. Motion carried

Claims:

Motion to pay the audited, approved warrants by Casper second by Stokely. Motion carried. Monthly payroll/insurance benefits: General Fund: \$13,344.80, Enterprise Fund-Water: \$748.51, EPF-Sewer: \$665.41, Joe Bogenreif, cell phone, \$100.00, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone-, \$100.00, William Manger, cell phone, \$100.00, Ace Hardware, supplies, \$199.45, Brian's Repair, Inc. battery, \$291.93, Campbell Grading, grading roads, material, \$4,672.47, Carrot Top Industries, flags, \$950.86, Conoco, fuel, \$443.08, Crary Huff Law Firm, legal fees, \$560.50, Crum, Randy, service calls water-187.50, sewer- 112.50, \$300.00, DPC Industries, chemicals, \$511.62, EFTPS-IRS, 941 taxes, \$4,450.15, EPJ Educational Foundation, donation, \$50.00, Grandpa John's Wood Projects, plaque, \$30.00, JP Cooke, pet tags, \$79.05, Jefferson Ambulance, ½ penny sales tax, \$3,357.22, JVF, siren repair, \$1,877.50, Leader Courier, publishing, \$484.49, Longlines, service, \$170.42, Postmaster, postage, \$372.60, MidAmerican Energy, utilities, \$ 1,898.91, Roark, Michael, supplies/cell phone, \$329.77, Sharkey, Dustin, Chiefs conference per diem, \$484.97, Sioux City Journal, ad, \$198.00, SVEN, chemicals-water, \$1,299.60, SD 811, locates water-4.48, sewer- 4.48, \$8.96, SD DANR, classes, \$60.00, SD DOR, sales tax, \$288.75, SD DOL, unempins, \$315.41, SD Public Health Lab tests, \$15.00, SDRS, SD Retirement, supplemental, \$100.00, Staples, supplies, \$970.72, US Bank, lagoon payment, \$2,895.46, Verizon, PD hotspot March/April, \$80.06.

Adjournment:

Motion to adjourn regular session at 8:09 p.m. until the June 5, 2023, regular meeting by Boulware second by LaFleur. Motion carried.

Joe Bogenreif
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
Publish: May 11, 2023

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