

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

September 7, 2021
City Hall
7:00 p.m.

Members present: J. Bogenreif, K. Bogenreif, T. Boulware, J. Lokhorst, G. Schaeffer, M. Stokely and L. Whitlock

Others present: R. Crum, J. Keegan, M. LaFleur, S. LaFleur-Sayler, K. Nelson, S. Odson, D. Proehl, M. Roark, M. Rozell, D. Tielke and D. Yde

Mayor Bogenreif called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by K. Bogenreif second by Schaeffer. Motion carried. Motion to approve the minutes of the August 2, 2021, regular City Council meeting by Whitlock second by Lokhorst. Motion carried.

Actual Bank Balances:

Checking: \$31,285.98

Savings: \$241,881.27

C.D.: \$17,855.00

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 8-31-2021: **\$ 291,122.25**

Motion to approve the financial statement by Schaeffer second by K. Bogenreif. Motion carried.

UNFINISHED BUSINESS:

The first item on the agenda was the green sand filtration project. WS Crum asked that the City Council move that agenda item as Dane Yde had not arrived.

Motion to dispense with the agenda and move onto the second item by Whitlock second by Lokhorst. Motion carried.

The red-tagged rental property at 113 North 3rd Street was next on the agenda. The City Council decided to accept quotes for demolition September 7, 2021, should the property remain in disrepair. The FO reported that BI Roan had contacted her Friday September 3, 2021, to advise the property owner had repaired the property according to the list BI Roan had compiled. The property may be occupied.

Fencing at the former JHS has been discussed. PC Crum received two (2) quotes for fencing. Motion by Schaeffer to move into Executive session to discuss a legal matter with the Mayor, City Council, City Attorney, Police Chief and FO at 7:03 p.m. second by Whitlock. Motion carried. The regular meeting of the City Council reconvened at 7:22 p.m. with all members present. Motion by Schaeffer to approve the quote from Cardis Fence and Iron Company @\$5,825.00 to fence the former JHS building for safety purposes second by Lokhorst. Motion carried.

Dane Yde from Sioux Valley Environmental arrived. The quote discussed at the August meeting was \$67,700.00 but has since increased by \$2,000.00 due to rising shipping costs and media price increases. Dane Yde, SVEN, informed the City Council water samples were gathered in October of

2020 for the proposed brewery. It was found the breakthrough of iron and magnesium was borderline. Phosphates were added to alleviate some of that problem but it did not cure the problem. The lifespan of the filters and media is approximately 20 years. Our filters were installed in 1985 and the media added to not replaced. A discussion followed. Deter Proehl explained the media will be replaced, new nozzles installed, the air grid system replaced and all PVC piping added for the underdrain system. A larger manhole (12 x 14) will be cut into the side for access and safety. The work should take approximately 2 to 3 weeks. Motion by Schaeffer to get the media ordered and delivered and get the City scheduled for the water treatment plant repairs at a total cost of \$69,700.00 second by Stokely. Motion carried.

The 2022 Annual Appropriations Ordinance Chapter \$3.52 was given its second reading. The FO noting a new line item for Economic Development for the start of a Chamber of Commerce.

2022 Ordinance Chapter #3.52

BE IT ORDAINED BY THE CITY COUNCIL OF JEFFERSON SOUTH DAKOTA, THAT THE FOLLOWING SUMS ARE APPROPRIATED TO MEET THE OBLIGATIONS OF THE MUNICIPALITY OF JEFFERSON, SOUTH DAKOTA

TAX SUPPORTED FUNDS:
GENERAL GOVERNMENT

411	Mayor and City Council	\$	11,000.00
414.1	Professional Services	\$	15,000.00
414.2	Finance Officer	\$	50,774.00
	TOTAL OFFICIAL SALARIES	\$	76,774.00
	TOTAL CURRENT EXPENSES	\$	43,095.00
	TOTAL GENERAL GOVERNMENT EXPENSES	\$	119,869.00
419.2	BUILDING EXPENSES	\$	22,300.00
	PUBLIC SAFETY		
421	POLICE DEPARTMENT	\$	111,264.00
422	FIRE/AMBULANCE DEPARTMENTS	\$	47,000.00
	TOTAL PUBLIC SAFETY EXPENSES	\$	158,264.00
	STREET DEPARTMENT		
431	TOTAL STREET DEPARTMENT EXPENSES	\$	80,160.00
	PARKS DEPARTMENT		
452	TOTAL PARKS DEPARTMENT EXPENSES	\$	41,472.00
	ECONOMIC DEVELOPMENT		
465	TOTAL ECONOMIC DEVELOPMENT		\$2,000.00
	SANITATION DEPARTMENT		
430	TOTAL SANITATION DEPARTMENT EXPENSES	\$	48,500.00
	TOTAL GENERAL GOVERNMENT EXPENSES	\$	472,565.00

SELF SUPPORTING FUNDS:

ENTERPRISE FUND

WATER DEPARTMENT

433	CURRENT EXPENSES	\$	45,008.00
	TOTAL WATER DEPARTMENT EXPENSES	\$	45,008.00

SEWER DEPARTMENT

432	CURRENT EXPENSES	\$	29,602.00
415	SEWER TREATMENT AND DISTRIBUTION	\$	11,580.00
	TOTAL SEWER DEPARTMENT EXPENSES	\$	41,182.00

	TOTAL ENTERPRISE FUND EXPENSES	\$	86,190.00
	TOTAL GENERAL GOVERNMENT EXPENSES	\$	472,565.00

ESTIMATED REVENUE

311.2	General Property Tax (Prior Year)	\$	3,000.00
313	2% Sales Tax	\$	162,000.00
319	Penalty and Interest	\$	1,000.00
320	Licenses/Permits/Fees	\$	3,200.00
321	License Reversion	\$	3,500.00
335.1	Bank Franchise Fee	\$	2,800.00
335.2	Pro-Rate	\$	50.00
335.3	Alcoholic Beverage License (City)	\$	3,950.00
335.4	Motor Vehicle License	\$	8,000.00
335.6	Mobil Home Tax	\$	600.00
338	Port of Entry	\$	600.00
338.1	Road Tax	\$	2,000.00
338.2	Reserve Road/Bridge Tax	\$	4,000.00
338.3	Wheel Tax	\$	2,200.00
344.1	Sanitation Hauling	\$	45,540.00
344.3	Fines	\$	3,000.00
346.3	Vending Machine Tax	\$	60.00
361	Investment Earnings	\$	100.00
	Utility	\$	1,400.00
	AG Tax	\$	700.00
	Sales Tax Collections on Garbage Service	\$	2,960.00
	TOTAL ESTIMATED REVENUES FOR 2022	\$	250,660.00

THAT THERE IS HEREBY LEVIED upon all the taxable property within said City of Jefferson, South Dakota, for the purpose of the funds to meet the lawful expenses and liabilities for the City of Jefferson, South Dakota, as set forth for the fiscal 2022, a tax sufficient to raise the following amount which is received by the City of Jefferson and shall be credited to the following fund:

LEVIED FOR THE GENERAL FUND

\$ 221,905.00

That the Finance Officer of the City of Jefferson, South Dakota, be authorized and directed to certify said levy to the County Auditor of Union County.

Motion to approve Ordinance Chapter #3.52 by K. Bogenreif second by Whitlock. Motion carried.

Joe Bogenreif
Mayor
Jefferson, South Dakota

ATTEST:
Michaeleen Roark
City Finance Officer

First Reading: August 2, 2021
Second Reading: September 7, 2021
Approved: September 7, 2021
Published: September 16, 2021

The FO shared a Purple Heart Proclamation with the City Council.

NEW BUSINESS:

Mayor Bogenreif recognized Jessica Keegan, Kim Nelson and Meghan Rozell. The Elk Point Community Swimming Pool bond issue for \$1.5 million was passed by the Elk Point Community thus only Elk Point residents are taxed for said pool. A bathhouse and pool amenities require additional funding. The Committee members have raised money by holding fundraising events, selling personalized tiles but they are still in need of approximately \$200,000.00. The EP committee members are present to ask the Jefferson City Council to donate or pledge an annual stipend for the bathhouse. The pool will be finished in 2022 with zero depth entry, be handicap accessible, have a lap area and the shallow area takes the place of a separate baby pool. A discussion followed. The FO advised the City Council that SDCL 6-5-5 allows for them to give monies to a neighboring town as this is an amenity to Jefferson. The City Council directed the FO to check into what other communities give in these types of situations.

The paperwork for the US Department of Treasury Coronavirus Local Fiscal Recovery Funds was presented for the Mayor's signature. The FO advised the City Council the dollar amount available is \$91,380.41 which will be divided into two separate tranches. The 2020 Census shows Jefferson's population as 511 which affected our monetary award. The monies received are to be used for statutory eligible uses. WS/WWTS Crum stated the water and sewer infrastructure being the most important. The current systems do not have inline generators, these should be our priority, to protect our system and residents in the event of a power failure.

Police Department:

PC Crum's report was reviewed and discussed. A copy is kept on file at City Hall.
No Thru Trucks- 2 trucks stopped; tickets written
Traffic stop- Warning given

Dispute between persons
Dispute between persons
Car Fire- Division Street
Driving Complaint on Interstate
Intentional Damage- mailbox post

Street Department:

Resurfacing project- Project will start next week
CM Boulware asked about getting some gravel roads graded.
Truck dump body will be here this month

Water/Wastewater Departments:

Water Tower repair/inspection report- report and pictures of the tower reviewed. The area of paint peeling reported by CM Whitlock was pack rust at the top of the tank. The damage was repaired and the water level needs to be lowered to prevent further damage to the exterior coatings. Tank sidewall manway was also coated with Sher-Cryl. WS Crum scheduled the installation of a patch plate on the tank exterior.

The Clear well was cleaned

DANR sent the City's discharge permit

CM Lokhorst asked if the issue with the fence that adjoins Bud's Bar was fixed. WS Crum stated the blocks needed are here for those repairs and will be installed while Walker Construction is here finishing the City Hall building work.

Informational Items:

CM Stokely asked about the RR tracks being sprayed. SS Crum advised BNSF RR had a crew spraying the weeds and they are planning on returning to finish.

A thank you from the Family of Sue Lulf was read. Family of Sue Lulf appreciated PC Crum's help with the barricades, road closure and the City's monetary contribution. .

Claims:

Motion to pay the audited, approved warrants by Schaeffer second by Lokhorst. Motion carried.
Monthly payroll: General Fund: \$10,787.67, Enterprise Fund: \$1,612.10, Joe Bogenreif, cell phone, \$100.00, Randy Crum, cell phone-August \$100.00, Bill Manger, cell phone- August \$100.00, Bomgaars, supplies, \$29.46, Conoco, fuel, \$310.73, Core and Main, water supplies, \$1,537.80, Crary Huff Law Firm, legal fees, \$262.50, Crum, Randy, FOP Defense Fund, \$288.47, Crum, Randy, motor oil, \$64.18, DPC Industries, chemicals, \$570.97, EFTPS-IRS, oasi/med/wh, \$3,566.53, EP Ace Hardware, supplies, \$9.02, H&H Contracting, water tower clean/labor, \$5,013.30, Hundertmark, power wash soap, \$100.00, Jones Foods, PD National Night Out, \$58.99, Kiesler, PD Ammunition, \$403.79, Leader Courier, publishing, \$130.47, Longlines, phone-\$170.69, Loren Fischer Disposal, July service, \$3,795.00, Loren Fischer, August service, \$3,795.00, Menards, supplies- bldg., \$1,037.05, MAE, utilities, \$1,470.82, SC Journal, web-ad, \$269.49, SDARWS, mapping, \$3,335.00, SD E-Path, sales tax, \$257.03, SD Public Health Lab, water tests, \$15.00, SDRS, July retirement, \$2,239.16, SDRS, August retirement, \$1,656.12, SDRS, Retire Supplemental, \$150.00, Staples. Supplies, \$1751.22, Sundheim Well Repair, curb shut offs clean out, \$596.94, ULINE, speed bump, \$442.92, USFRC, registration, \$599.00, Verizon, cell phone, \$40.07, Voss Signs, No Parking signs, \$650.00.

Adjournment:

Motion to adjourn regular session at 8:35 p.m. by Boulware second by Lokhorst. Motion carried.
The next regular meeting of the Jefferson City Council will be October 4, 2021.

Joe Bogenreif
Mayor

Jefferson, South Dakota

ATTEST:

Michaelleen Roark

City Finance Officer

Publish: September 16, 2021

Published once at the total approximate cost of: \$ _____