

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

October 3, 2022
City Hall
7:20 p.m.

Members present: J. Bogenreif, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, P. Rigg and M Stokely

Others present: R. Crum, N. Gilbertson, M. Irwin, S. LaFleur-Sayler, B. Manger and M. Roark.

Mayor Bogenreif called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Boulware second by Stokely. Motion carried. Motion to approve the minutes of the September 6, 2022, regular City Council meeting by Lokhorst second by LaFleur. Motion carried.

Actual Bank Balances:

Checking: \$ 18,012.60

Savings: \$299,819.27

C.D.: \$17,872.81

Petty Cash: \$100.00

Restricted Cash: \$10,375.00

TOTAL FUND BALANCE AS of 9-30-2022: \$ 346,179.68

Motion to approve the financial statement by Stokely second by Rigg. Motion carried.

UNFINISHED BUSINESS:

The Planning and Zoning Commission met at 7:00 p.m. and submitted a recommendation to rezone Lot 8, Block 2, Original Jefferson City from Central Business to Light Industrial. Motion by Casper to rezone Lot 8, Block 2, Original Jefferson City from Central Business to Light Industrial second by Lokhorst. Motion carried.

The sirens within the City limits of Jefferson are in need of updating. The City Council agreed to pay for 50% of that upgrade. The FO informed the City Council she attended the JVFD meeting and the discussion pertaining to this matter. Some of the firemen felt the sirens were not necessary to their operation as the firemen are contacted for fires by cell phone. The sirens are still used during inclement weather as warning devices for residents. The way they will be operated will be different than in the past as Union County dispatch will be in charge of setting off the sirens. A discussion followed with CM Rigg asking if the priority was saving lives or not. CM Stokely is currently Fire Chief and he stated the discussion was ongoing at the FD level. Motion to table the matter until the November 7th meeting by Rigg second by Lokhorst. Motion carried.

The FO sent an email to Community Partners Research, Inc. concerning the housing needs study program. The City Council needs to approve the application being sent to the SDHA. A housing needs study could help the City with grant money for future development. Motion by Stokely to apply to the SDHA for the Housing Needs Study Program and pledge the City's monetary share for the study second by Lokhorst. Motion carried.

NEW BUSINESS:

Motion to approve the application for a one-day malt beverage license for St. Peters' Parish for October 22, 2022, by Stokely second by Rigg. Motion carried.

Mayor Bogenreif recognized Mary Irwin and Nancy Gilbertson. Ms. Irwin and Ms. Gilbertson were present at the meeting to discuss the proposed frisbee golf course. Ms. Irwin stated her major concern is there appears to be a basket for frisbee golf in the alleyway behind her house. Ms. Irwin stated if there was a golf basket installed in the alleyway no one would be able to drive down the alley, especially Mid-American Energy for any power outages. This would create obstacles for Mid-American Energy and for the Fire Department should they need to utilize the alleyway. Ms. Irwin stated the frisbees utilized for this type of activity are heavy objects. The property owners along the park have installed fences due to property damage. A net for the backstop to prevent baseballs from being sent over their fences was asked about. Ms. Irwin stated they are not anti-park or against children. If children are using the park and these heavy frisbees are being thrown they could get hurt. Ms. Irwin stated they have enough trouble with adults and children trying to climb their fences. Their fence panels have been damaged and initially their main concern was baseballs but now they are worried they have to deal with frisbees, too. If the park is supposed to be a playground for kids frisbee golf might be dangerous. CM LaFleur stated he lives on the alley side of North 3rd Street and walked the block to talk to people who own the houses there. CM LaFleur spoke to the residents about the disc golf proposal. The residents he spoke to are opposed to disc golf due to the weight of the discs and the damage they could cause. CM Boulware took this time to address the backstop question on the ballfield. His son AJ had a fundraiser to get fencing on the ball field. Bostwick Fence is coming up to give them a quote for fencing. The possibility of Bostwick having fencing on hand to utilize was mentioned. Looking into a net that could be put up and taken down on the backstop was discussed. CA LaFleur-Sayler advised the group to meet with Martin Nelkie on October 16, 2022, at his scheduled meeting to discuss the matter with him and their concerns.

Ms. Irwin and Ms. Gilbertson thanked the City Council for their time.

Police Department:

PC Crum's report was reviewed and discussed. A copy is kept on file at City Hall.

Dispute between persons- not a physical altercation BF/GF

Agency Assist- Domestic in EP

Suspicious vehicle at Conoco- party stopped to rest and was directed North to the Rest Area

Residence Alarm- property owner did not lock door after setting alarm

Noise at Elevator- received a call about someone being trapped in the elevator due to the pounding and banging. It was the air relief system going off.

Civil Issue- property dispute

Alarm- garage door did not disarm

Lost property in the mail- license plate was lost in the mail

Hit and Run traffic- a parked car was hit. In reviewing the Main Street camera nobody drove onto Main Street from that area.

Street Department:

Nothing to report

Parks Department:

Disc golf was discussed prior to this.

The group participating in the Trunk or Treat scheduled for October 29th are discussing having a chili cook off competition. Could they use the City garage to set up their tables and chili. The City Council gave their permission for using the City garage.

Water Department:

Transfer switches for generators installed.
Concrete pads poured
Tower footings are back filled with river rock and dirt on top

Wastewater Department:

Lift station concrete pad poured for generator
DANR Surface Water Discharge Compliance report was shared.
Required corrective actions are:
A log was not being kept when lift stations were inspected.
The wetland lagoon needs to be evaluated to determine if it is an uncontrolled overflow structure or if there is a valve that controls it or if it is plugged.
Recommended actions are:
Send other City personnel to wastewater training courses.
Implement a regular sewer line cleaning schedule.
Eliminate weed growth along the rip rap
Eliminate the trees along the property line North of the Wetland
Remove burrowing rodents from stabilization pond area.
A plan of action is required and must be sent to the DANR by November 1, 2022

Motion by Stokely to move into Executive session at 8:03 p.m. with the Mayor, City Attorney, City Council and Finance Officer present to discuss a legal issue and personnel matter second by Boulware. Motion carried. The regular meeting of the City Council reconvened at 8:34 p.m. with all members present and rejoined by PC Crum and PO Manger.

Motion by Rigg to accept the resignation of PC, SS, WS and WWTS Crum effective October 14, 2022, second by Lokhorst. Motion carried. Mayor Bogenreif and the City Council thanked Randy Crum for his years of service to the City. CM Stokely noted PC Crum may not leave until the final roof is installed in the park. PO Manger has been released by his Doctor to resume police officer duties and PC Crum noted that Bill knows how to do the water/wastewater job.
Motion by Boulware to advertise for the positions left open by Randy's resignation and appoint PO Manger acting Police Chief and maintenance for the City utilities second by LaFleur. Motion carried. The requirements for a certified water/wastewater operator were discussed. W/WWTS Crum was asked to call DANR to check and see what the options are and timelines.

The City Council will meet in Special session October 12, 2022, at 7:00 p.m. in the City Hall meeting room to discuss procedures, options and additional personnel matters. The FO will put together a timeline as to how we handled this matter once before.

Informational Items:

FO Roark shared letters she received from the UC Treasurer which were notices of intent to take tax deeds by the County on three (3) properties. The City does not have any assessments on these properties.

CA LaFleur-Sayler stated that she will not be present at the December 5, 2022, meeting. The City Council agreed to having CA LaFleur-Sayler send a colleague from Crary Huff Law Firm for that meeting.

Claims:

Motion to pay the audited, approved warrants by Stokely second by Casper. Motion carried.
Monthly payroll: General Fund: \$15,414.88, Enterprise Fund-Water: \$1,282.28, EPF-Sewer: \$1,282.28, Joe Bogenreif, cell phone, \$100.00, Conoco, fuel, \$384.63, Core and Main, water meters, \$2,059.00, Crary Huff Law Firm, legal fees, \$178.25, DPC Industries, chemicals, \$60.00, DW Proehl Construction, water tower footings, \$15,620.00, EFTPS, OASI-Med-WH, \$4,954.21,

JVFD, ½ penny, \$3,670.64, LG Everist, river rock, \$99.83, Leader Courier, publishing, \$144.73, Longlines, phone, \$173.36, Loren Fischer Disposal, garbage hauler, \$4,025.00, Menards, park supplies, \$706.14, Metro Electric, water plant motor, \$294.86, MAE, utilities, \$1,638.29, Roark, Michaelleen, Adobe/Webroot/Supplies, \$467.95, Sam's Club, supplies, \$185.50, Sioux City Journal, web page \$198.00, SDARWS, water valve exercise, \$300.00, SD Department of Revenue, sales tax, \$262.96, SD Public Health Lab water test, \$15.00, , SDRS, September retirement, \$2,454.42, SDRS Supplemental Retirement, \$50.00, SDRS Supplemental Retirement, \$100.00, Staples, supplies, \$134.04, State Chemical Solutions, sewer chemical, \$645.10, Sundheim Well Repair, water-1275.51, sewer-1738.78, \$3,014.29, Verizon, cell phone, \$40.01.

Adjournment:

Motion to adjourn regular session at 8.59 p.m. by Rigg second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be Monday November 7, 2022.

Joe Bogenreif
Mayor
Jefferson, South Dakota

ATTEST:
Michaelleen Roark
City Finance Officer
Publish: October 13, 2022

Published once at the total approximate cost of: \$ _____