

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

November 7, 2022
Jefferson City Hall
7:00 p.m.

Members present: J. Bogenreif, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, P. Rigg and M. Stokely

Others present: R. Christiansen, S. LaFleur-Sayler, B. Manger, M. Nelkie and M. Roark

Mayor Bogenreif called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Stokely. Motion carried. Motion to approve the minutes of October 3, 2022, Planning and Zoning meeting by Rigg second by Casper. Motion carried. Motion to approve the minutes of the October 3, 2022, regular City Council meeting by Rigg second by Casper. Motion carried. Motion to approve the minutes of the October 12, 2022, special meeting by Stokely second by Rigg. Motion carried.

Actual Bank Balances:

Checking: \$ 16,838.03

Savings: \$ 261,875.26

CD: \$17,872.81

Restricted Cash: \$10,575.00

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 10-31-2022: \$ 307,261.10

Motion to approve the financial statement by Casper second by Stokely. Motion carried.

UNFINISHED BUSINESS:

The Jefferson Fire Department siren was first on the agenda. CM Stokely is the present Fire Chief. FC Stokely stated that after further discussion the siren will remain operational and utilized for late night fires, a tornado siren with a plan of setting off the siren prior to the firemen's meetings to test it monthly. The initial cost has increased by \$200.00. Motion by Rigg to pay half of the increase plus the previous amount the City agreed to pay at their September meeting second by Casper. Motion carried.

NEW BUSINESS:

Motion to approve the liquor license application for BFC, Inc. dba Bud's Bar for retail on-sale with Sunday permit for 2023 by Stokely second by Lokhorst. Motion carried.

Motion to approve the liquor license application for DJVM, LLC dba Jefferson Conoco for retail on-sale for 2023 by Rigg second by LaFleur. Motion carried.

SECOG representative Jason Rosas advised the FO the City's Comprehensive plan was last updated in 2008. Mr. Rosas advised an update. The City Council agreed to having Jason Rosas look at the current Comprehensive Plan and recommend changes.

RESOLUTION #2022-Chapter 3.58 was read. The Resolution addresses the signatories on the City's account with Liberty National Bank.

RESOLUTION #2022- Chapter 3.58

City of Jefferson, South Dakota

I, the undersigned Official of the Municipal Entity named above, hereby certify that the Entity is organized, exists, and is duly authorized to transact business under the laws of the state or jurisdiction where it is located; Liberty National Bank 113 Military Road North Sioux City, South Dakota.

Account Holder: City of Jefferson is the complete and correct name of the Account Holder.

I further certify that at a meeting of the governing body of the Entity, duly and regularly called and held on November 7, 2022, the following resolutions were adopted:

BE IT RESOLVED BY THE COMMON COUNCIL FOR THE CITY OF JEFFERSON, SOUTH DAKOTA; that the Financial Institution named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of this Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: any one (1) of the following named officers or employees of this Entity (Agents)

whose actual signatures are shown below:

Joseph Bogenreif- Mayor

Michaeleen Roark- Finance Officer

Michael Stokely - Council President

John Lokhorst- Council Vice-President

And that the Financial Institution shall be and is authorized to honor and pay the same whether or not payable to bearer or to the individual order of any Agent or Agents signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Entity's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named Agents are authorized and empowered to execute such other agreements, including, but not limited to , special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks, or items of the Entity may be deposited, collected or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

WE FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolution now stand of record on the books of the Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

Adopted this 7th day of November 2022 at the Regular meeting of the Jefferson City Council on a motion by Stokely with a second by Rigg . Motion carried.

Joseph Bogenreif-Mayor
City of Jefferson
Jefferson, South Dakota

Michaeleen Roark
Finance Officer
City of Jefferson
Jefferson, South Dakota

Harley Ferguson with SECOG contacted the FO concerning the need for a commitment letter pertaining to the County submitting revisions to the Union County Multi-Jurisdictional Pre-Disaster Mitigation plan. This a requirement should any jurisdiction apply for federal disaster mitigation grant funding. Motion by Rigg to approve the letter of commitment second by Lokhorst. Motion carried.

Police Department:

Acting PC Manger's report was reviewed and discussed. A copy is kept on file at City Hall. PC Manger advised prior to PC Crum's last day everything was transferred over to PC Manger.

Welfare Check

Barking Dog

Illegal dumping

Welfare Check

Welfare Check

Traffic stop- Trucker was lost and was escorted to the Port

Family dispute- verbal

Theft/Burglary- Stolen PS 5

Civil dispute- Vehicle sold but removed without payment being made

Gas Leak- called for a gas leak Halloween Night on Division Street. Jefferson Fire

Department, Mid-American Energy and PC Manger responded. Leak was located and the gas shut off.

Semitrucks using Division Street was discussed. CM Boulware stated he has received complaints about the matter. The trucks are coming into the 200 block of Division Street. The street was vacated and barricades along with Monster blocks were placed across the road. Solutions to remedy the problem were discussed.

Street Department:

Esther Street is breaking up and needs something done to it. Prior to leaving SS Crum contacted Frank's Asphalt. The estimate for the repair work is \$21,163.30. Nothing can be done with it until Spring and the costs might be higher than the estimate given 10-7-2022. A discussion followed.

Parks:

The ridge cap is the only thing left to be done on the roof of the second shelter. The wind became an issue.

Bathrooms have been winterized.

Water Department:

THM and HAA test results were received for water samples sent in and meet the guidelines. A waiver for the SOC's was sent in. Waiting for confirmation. Current waiver expires December 31st.

First class was attended and will test later. Will be attending a water distribution class next week.

The FO advised she sent in the fluoride exemption paperwork WS Crum left with her. WA Manger was asked about the generators. The generators are still delayed. Metro-Electric is working on getting the transfer switch finished. MAE wants the meter moved and all the work should be done by the end of November now we wait for generators.

DANR sent their requirements for the City to stay in compliance and the FO advised she sent a copy of the minutes so DANR knows that W/WWTS Crum was coming to Jefferson as required to oversee the operation weekly.

Wastewater Department:

DANR Compliance report plan of action:

Placed logbooks in lift stations.

Plugged overflow on the wetland lagoon with a rubber plug.

Called trapper to get rid of badgers.

Informational Items/Public Input:

CM Stokely asked Bill Manger if the City equipment is ready for snow. SS Manger stated the plows will be checked and readied but the newest plow has never pushed snow. A call will be put into the County concerning sand/salt and the sander mounted. CM Stokely asked about actually pushing and needing help until someone is hired for the City. A discussion followed.

CA LaFleur-Sayler asked the FO about the donations for the park listed on the agenda. FO Roark stated the City received donations for \$1,377.00, \$500.00 of which was from the Sue Lulf Memorial fund. Disc golf has donations of \$1,705.00.

Randy Christiansen took this opportunity to express his concerns about the disc golf course. Mr. Christiansen stated when he agreed to sell property to the City for the park the land was to be used for the ballfield only. Property damage from disc golf frisbees is their concern. Mr. Christiansen stated everyone on his block is against the disc golf course. Blocking access to the alley to the existing houses when they might need the fire trucks coming to the back door was questioned. Mr. Nelkie stated the mats are flush to the ground and can be driven over. The proposed baskets will not be in the alley. Mr. Christiansen stated the residents do not want it and they are against the project. Mr. Nelkie offered to meet with Mr. Christiansen and walk the course. A discussion followed.

City Hall will be closed November 11, 2022, and 11-24 and 11-25, 2022.

CM Boulware stated the people do not want frisbee golf and the park is not the place for it as there isn't enough room. Locations of other disc golf courses was discussed.

Mr. Christiansen asked about speed limit signs that light up. A discussion as to slowing speeders down was held. PC Manger stated the light up devices can run from \$10,000.00 to \$20,000.00.

CM Lokhorst asked CA LaFleur-Sayler for advice to the present hiring board about questions to ask the present applicants. CA LaFleur-Sayler will compose a list of questions that can be asked of applicants.

The FO advised the Council the annual premium for SDML WM Compensation came back with a 25% percent renewal credit of \$2,148.00 which is applied for a timely response to the audit worksheet.

CM Stokely asked CA LaFleur-Sayler to let the City Council know about the celebration being held for the EPJ Football team. CA LaFleur-Sayler stated the EPJ Football team made school history as they are headed to the State Championships. A celebration will be held at St. Peter's Parish Hall on Saturday November 12th at 5:00 p.m. The public is invited for a meal as part of the celebration with the EPJ Football team. Donations are being sought to offset the costs of the celebration. CM Boulware took this opportunity to thank the group for hosting this event in Jefferson. Motion by Stokely to donate \$200.00 for this community event second by Lokhorst. Motin carried. CM Stokely stated the Fire Department was donating to this event by matching the City's donation. CM Boulware gave CA LaFleur-Sayler his City Council check.

The FO asked the City Council about running ads for the City positions that are open. The City has received 4 resumes. The SDML magazine will run the ad, free of charge. Running the ad in the SDML magazine one more month and not running the statewide ads was agreed upon.

CA LaFleur-Sayler reminded the City Council she will be gone for the December 5, 2022, meeting but a colleague of hers will be here.

CA LaFleur-Sayler received a message from a resident here in town. The concern was about the Tannerite being detonated outside the City limits. Not only is it frightening but the resident is concerned about property damage and the need for a noise Ordinance. The City would not be able to enforce a noise ordinance in the County. The City Council of Jefferson directed CA LaFleur-Sayler to draft a letter to the Union County Commissioners concerning this matter. It was noted that DANR was out there concerning the matter.

Claims:

Motion to pay the audited, approved warrants by Rigg second by LaFleur. Motion carried. Monthly payroll/insurance benefits: General Fund: \$29,230.68, Enterprise Fund: \$5,509.80, Joe Bogenreif, cell phone, \$100.00, William Manger, October and November, cell phone, \$200.00, Bentson Pest Control, maintenance, \$55.00, Bomgaars, supplies, \$90.91, Campbell Grading, blading, gravel/crushed concrete, \$2,218.63, Conoco, fuel, \$474.19, Crary Huff Law Firm, legal fees, \$754.32, DD-NSC Times, help wanted ad, \$64.00, DPC Industries, chemicals, \$752.43, Eakes, supplies, \$782.96, EFTPS-IRS, 941 taxes, \$10,407.53, Hydro-Optimization, lift station , \$300.00, Jefferson Volunteer Fire Department, Sales Tax monies, \$2,452.35, Leader Courier, publishing, \$1,891.03, Longlines, service, \$173.57, Loren Fischer Disposal, refuse service, \$4095.00, Manger, Wm., room/meals/mileage for DANR class,

\$313.26, Menards, supplies-parks, \$286.19, MidAmerican Energy, utilities, \$1,622.49, Midwest Ready Mix, pad for generator, \$656.00, Postmaster, postage, \$300.00, Roark, Michaeleen, mileage/supplies, \$350.14, Sam's Club, supplies, \$407.90, Sioux City Journal, webpage, \$99.00, SD 811, locates, \$20.16, SD DANR, drinking water fee, \$220.00, SD DOR, sales tax, \$268.28, SD Public Health Lab, water tests, \$ 196.00, SDRS, SD Retirement, \$1,950.14, SDRS, Retirement supplement, \$150.00, SD UNINS, unemployment ins., \$23.58, Staples, supplies, \$52.78, Sundheim Well Repair, lift station-vac, \$1,086.74, USA Blue Book, water chemical, \$325.23, US Bank, lagoon pyt., \$2,895.46, Utility Equipment Co, test ball water, \$190.48, Verizon, hotspot, \$40.03, Walker Construction, labor for concrete pads, \$459.00.

Adjournment:

Motion to adjourn regular session at 8:01p.m. until the December 5, 2022, regular meeting by Boulware second by LaFleur. Motion carried.

Joe Bogenreif
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
Publish: November 17, 2022

Published once at the total approximate cost of: \$ _____