

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

May 2, 2022
Jefferson City Hall
7:00 p.m.

Members present: J. Bogenreif, K. Bogenreif, T. Boulware, J. Lokhorst, G. Schaeffer and M. Stokely

Others present: M. Begnoche, J. Casper, R. Crum, C. Ebel, T. Elledge, M. LaFleur, S LaFleur-Sayler, M. Lokhorst, B Manger, P. Rigg and M. Roark

Mayor Bogenreif called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Schaeffer. Motion carried. Motion to approve the minutes of the April 4, 2022, regular City Council meeting by K. Bogenreif second by Boulware. Motion carried. Motion to approve the minutes of the special meeting held April 14, 2022, as a Canvassing Board by Stokely second by Schaeffer. Motion carried.

Actual Bank Balances:

Checking: \$ 26,249.79

Savings: \$ 202,714.54

CD: \$17,863.90

Restricted Cash: \$10,248.55

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 4-30-2022: **\$ 257,176.78**

Motion to approve the financial statement and bank statement review by Schaeffer second by K. Bogenreif. Motion carried.

UNFINISHED BUSINESS:

The property at 214 North 3rd Street was discussed. A certified letter and first class letter have been sent to the property owner. An inspection of the property will be held May 6, 2022. The FO will contact the property owner inquiring as to whether he will be present or not.

The water tower footings were discussed last month. The proposed work would cost \$15,820.00 as it involves reinforcing all four (4) footings with a two (2) foot barrier of poured concrete and pinning. A discussion followed. WS Crum was directed to obtain other quotes for the proposed work.

Spring Clean Up was held April 15-17, 2022. The clean-up was successful. Several residents expressed their appreciation for the event.

The FO reported that outcome of the properties discussed at the Boards of Equalization.
Schlotman Parcel# 04.03.01.2005 lowered as recommended by the Local Board.
Whitlock Parcel# 04.03.01.2010 lowered as recommended by Local Board.
Boulware Parcel# 04.13.01.1020 lowered as recommended by Local Board.
Shadbolt Parcel# 04.04.02.1005 value returned to Assessor's original recommendation.

Girard Parcel#04.11.02.1010 value lowered by \$2,820.00 adjusting the Local Board's recommendation.

Stokely Parcel# 04.01.01.1000 value returned to Assessor's original recommendation. CM Stokely stated an agreement had been worked out with the Assessor's on appeal.

CM Boulware apologized to the City Council stating he should have abstained when his assessed valuation appeal was brought before the Local Board of Equalization.

NEW BUSINESS:

CA LaFleur-Sayler administered Oaths of Office to newly elected Council Members Mark LaFleur-Ward I, Paddy Rigg- Ward II and Jason Casper- Ward III. The FO provided the City Council with copies of the Rules of Order.

The FO took this time to present outgoing CM K. Bogenreif with a thank you card and a potted plant for her service to the City of Jefferson and Ward I.

The FO presented outgoing CM Schaeffer with a thank you card and a plaque for his 23 years of dedicated service to the City of Jefferson and Ward II. The carved wooden plaque was made by CM Lokhorst.

CM Boulware nominated CM Stokely for Council President second by Casper. Motion carried. No other nominations were made, nominations ceased and CM Stokely was voted Council President unanimously.

CM Stokely nominated CM Boulware for Council Vice-President second by Rigg. Motion carried. CM Casper nominated CM Lokhorst for Council Vice-President second by Boulware. Motion carried. No other nominations were made, nominations ceased. CM Boulware received 3 votes and CM Lokhorst received 3 votes. Mayor Bogenreif cast the deciding vote after the tie. CM Lokhorst will be the Council Vice-President.

Mayor Bogenreif appointed City Council members to the following committees:

Parks: Stokely and Casper

Streets: Boulware and Rigg

Water/Sewer: Lokhorst and LaFleur

Mayor Bogenreif appointed Sabrina LaFleur-Sayler with Crary Huff Law Firm, City Attorney, Randy Crum-Police Chief and Michaeleen Roark- City Finance Officer.

Mayor Bogenreif recognized Michael Begnoche. Mr. Begnoche was present as the owner of the property at 100 ½ 3rd Street. The property is zoned Central Business, at this time. Mr. Begnoche has discussed the nature of his business with people in the industry and is present to ask the City Council about rezoning his property. Mr. Begnoche feels his business would need to have a Light Industrial zoning designation. A discussion followed. The Planning and Zoning Ordinance and mapping were done quite a few years ago. The FO will contact the planner at SECOG for some direction and input.

Motion to approve the application from BFC, Inc. dba Bud's Bar for Retail (on-off sale) Malt Beverage and SD Farm Wine license for 2022-23 by Rigg second by Lokhorst. Motion carried.

Motion to approve the application from DJVM, LLC dba Jefferson BP for a Retail (on-off sale) Malt Beverage and SD Farm Wine license for 2022-23 by Stokely second by Casper. Motion carried.

Motion to approve the application from Jefferson Beer Supply, LLC dba Jefferson Beer Supply for a Retail (on-off sale) Malt Beverage and SD Farm Wine license for 2022-23 by Stokely second by LaFleur. Motion carried.

The FO presented copies of the 2021 Annual report. The annual report will appear in the Leader Courier and a copy sent to the Department of Legislative Audit before May 31, 2022.

The FO advised the City Council the garbage contract with Loren Fischer Disposal expires August 1, 2022. Advertisements for bids should be placed in June for bid opening in July. The first Monday in July is the 4th of July and subsequently a holiday. The City Council will meet in regular session Wednesday July 6, 2022, with the garbage bid opening scheduled for that time. CM LaFleur asked if recycling would or could be included in that bid. Recycling was not previously included in the specifications. Elk Point has a recycling offering on Main Street that is accessible 24/7.

Finance Officer's school is being held June 8th, 9th and 10th, 2022 in Huron, South Dakota. The agenda was discussed and the FO did not feel there was any session that would warrant the cost and time to go.

CA LaFleur-Sayler will check into the SDCL that addresses the definition of quorum and gathering. CM Stokely asked what the criteria for declaring an Executive session may be. The CA advised the criteria is legal, contractual or personnel.

Police Department:

PC Crum's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic stops- Ticket issued

Verbal Domestic- settled by parties

Assist other agency (locate vehicle involved in tire slashing in NSC) PO Manger was available then the Troopers took over.

Vehicle burglary- another one in town at 6:20 a.m., DCI is reviewing the footage. NSC, EP, Dakota Dunes are all having the same issues. Thieves in and out in minutes.

Agency Assist- 911 hang ups outside of town

Driving Complaint on the Interstate- last week as an Ambulance was being affected by the wind.

Street Department:

Storm drains cleaned out- Elk Point jet truck was utilized to clean the mud/sand out of the storm drains.

Main and Division Streets swept. Third Street on the schedule. Main will be swept again before the Days of '59.

Wilson Street- crushed asphalt request. If the property owners pay for crushed asphalt from 508 Wilson to 5th Street will the City haul it? A discussion followed. SS Crum will get a cost estimate for crushed asphalt as opposed to gravel.

Garage heater- Randy and Bill replaced

Park shelters need roof replacement. Replacing the roof with steel instead of shingles was discussed. Randy Crum installed steel onto his house so he knows how to do it and it will outlast shingles. PS Manger and SS Crum would do the work. The cost would be approximately \$4,000.00. A discussion followed. The roof of the restrooms should be done, also.

Water Department:

The company boring in town hit two (2) water service lines. The water line for 404 W. Dakota runs under W. Dakota and not to Division Street. The house at 101 E. Dakota has a line that

runs straight out from house then takes an angled turn causing the issue. A curb stop was added to that repair.

WS Crum with B. Manger helping are searching for the remaining curb stop/main line valves that have not been located.

Found 1 main line and 2 curb stops

Looking for 8 curb stops and 2 main line valves. Having concrete poured over some is an issue. The line for the Conoco was 18" under the gravel on 482nd Avenue.

Dane with SVEN took water samples to test how the new media is functioning.

709 Main Street Fire hydrant was brought up for discussion. The property has been sold and the new owner desirous of building a new house there. The property owner would like to raise the lot for drainage but the fire hydrant is too low. The cost estimate for a new hydrant was \$5,000.000 to \$6,000.00. A discussion followed.

Wastewater Department:

No items to discuss

Informational Items/Public Input:

CM Boulware asked PC/SS/WS/WWTS Crum how he is compensated when he is here longer than 40 hours per week. Randy Crum takes a day off as the City employees are salaried positions and not compensated with OT.

The election expenses for the April 12, 2022, were \$1,587.53.

The FO brought up the Days of '59. The City gives the committee \$1,500.00, helps with their insurance premium costs and pays for the port-a-potties and dumpster for the week-end. Chairman Thomas Elledge was present. The City Council asked Tom Elledge how the year ended and the Days of '59 lost \$500.00 overall. Motion by Rigg to increase the monetary donation to the Days of '59 to \$2,000.00 second by Lokhorst. A discussion followed with CM Boulware stating as a member of the Days committee he wishes to abstain from the vote. A poll of the Board was taken: Voting yes, Stokely, LaFleur, Rigg, Lokhorst, Casper and abstaining was CM Boulware. Motion carried.

A letter from Courtney Whitlock requesting support for the Sue Lulf Memorial walk/run was received and read. Motion by Stokely to donate \$100.00 second by Lokhorst. Motion carried.

City Hall will be closed Memorial Day May 30, 2022.

Fire Department Training Officer Schaeffer advised all the radios for the Fire Department were in and operational.

Claims:

Motion to pay the audited, approved warrants by Lokhorst second by Boulware. Motion carried.

Monthly payroll/insurance benefits: General Fund: \$16,301.26, Enterprise Fund: \$2,070.80, Joe Bogenreif, cell phone, \$100.00, Randy Crum, cell phone, \$100.00, William Manger, cell phone, \$100.00, Ace Hardware-Elk Point, supplies, \$192.20, American Stamp, election sign/stamps, \$466.64, Bentson Pest, annual contract/inspect, \$255.00, Bomgaars, Impact Wrench, \$249.99, Campbell Grading, streets, \$2,150.16, CAP, streets/asphalt, \$796.40, Conoco, fuel, \$404.74, Core and Main, Hydrant gate valve, \$240.00, Crary Huff Law Firm, legal fees, \$195.50, DPC Industries, chemicals, \$690.85, EFTPS-IRS, 941 taxes, \$4,555.59, Election Board, costs, \$625.00, Internet Network, website, \$194.00, Jefferson Volunteer Fire Department, Sales Tax monies, \$4,400.59, Leader Courier, publishing, \$395.05, Longlines, phone service, \$172.71, Menards, bldg. heater, \$565.43, MidAmerican Energy, utilities,

\$1,791.08, Roark, supplies/election meal, \$93.08, SD 811, locates, \$25.76, SD DOR, sales tax, \$270.06, SD Public Health Lab, water tests, \$30.00, SDRS, SD Retirement, \$2,122.22, SDRS, Retirement supplement, \$150.00, SD Unemp. Ins., Unemployment Quarterly, \$307.40, Staples, supplies, \$420.64, Sundheim, water-6547.88, sewer- 5531.88, \$12,079.76, TriTech Software, police program, \$720.00, US Bank, lagoon quarterly pyt., \$2,895.46, UEC, Locator/water supplies, \$1,223.43, Verizon, hotspot, \$40.03.

Adjournment:

Motion to adjourn regular session at 8:26 p.m. until the June 6, 2022, regular meeting by Boulware second by Lokhorst. Motion carried.

Joe Bogenreif
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
Publish: May 12, 2022

Published once at the total approximate cost of: \$_____