

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

September 7, 2023
Jefferson City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J Lokhorst, M. Stokely and J. Van Beest

Others present: B. Curry, D. Karpen, S. LaFleur-Sayler, B. Manger, M.Roark, D. Sharkey and N. Werner.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Casper. Motion carried. Motion to approve the minutes of the August 7, 2023, City Council meeting by LaFleur second by Lokhorst. Motion carried. Motion to approve the minutes of the August 23, 2023, special meeting by Stokely second by Casper. Motion carried

Actual Bank Balances:

Checking: \$ 11,892.73

Savings: \$ 274,770.57

CD: \$ 17,971.04

Restricted Cash: \$10,705.00

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 8-31-2023: **\$ 315,439.34**

Motion to approve the financial statement by Casper second by Stokely. Motion carried.

UNFINISHED BUSINESS:

The former Jefferson High school property was first on the agenda. Motion to move into Executive session with the Mayor, City Council members, City Attorney, Police Chief, Police Officer Manger and FO present at 7:02 p.m. to discuss a legal matter by Boulware second by Lokhorst. Motion carried. The regular meeting of the City Council reconvened at 7:12 p.m. with all members present.

A petition for vacating portions of City streets was received by the City Council. Adjacent landowners were notified concerning the matter and a notice of the hearing was published in the Leader Courier August 17, 2023. A discussion followed. Noting no objections to the matter were received:

CITY OF JEFFERSON
RESOLUTION # 2023-R02

VACATION OF A CERTAIN PORTION OF WALTON DRIVE, FREMONT STREET AND
A PLATTED STREET KNOWN AS BISHOP STREET THAT RUNS PARALLEL TO
PARCELS #04.00.53.4020, #04.00.53.4015, #04.00.53.4027 NOT TO INCLUDE
ANY PORTION OF COLE DRIVE

WHEREAS; a Petition has been filed with the City Finance Officer of the City of Jefferson, Union County, South Dakota, in the manner and form required by law, requesting the vacating and closing of certain portions of Walton Drive, Fremont Street and a platted street known as Bishop Street that runs parallel to parcels #04.00.53.4020, #04.00.53.4015 and #04.00.53.4027:

The Northerly 542.86 feet of Walton Drive originating from the intersection of Fremont Street and Walton Drive.

The Westerly 234.16 feet of Fremont Street originating from the intersection of Fremont Street and Walton Drive.

The platted street known as Bishop Street that runs parallel to:

Parcel #04.00.53.4020

Parcel #04.00.53.4015

Parcel #04.00.53.4027

Not to include any portion of Cole Drive

WHEREAS the owners of the property which abuts said streets have submitted the Petition requesting vacation of the said portions of Walton Drive, Fremont Street and a platted street known as Bishop Street not to include any portion of Cole Drive.

WHEREAS public notice of the filing of said Petition together with the time and place of the hearing thereon, has been given in the manner provided by statute, by publication, and

WHEREAS on the 7th day of September 2023, in the City Hall of Jefferson, South Dakota, the time and place specified in said notice, a public hearing was held on said Petition, and the City of Jefferson Council Members having considered said matter and having heard the evidence and the testimony of the parties interested thereon, and

WHEREAS appears that the owners of the property petition the Council for the Walton Drive, Fremont Street and a platted street known as Bishop Street that runs parallel to parcels #04.00.53.4020, #04.00.53.4015 and #04.00.53.4027 not to include any portion of Cole Drive which runs parallel to their properties of said streets should be closed and vacated.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Jefferson, Union County, South Dakota, that certain portions of Walton Drive, Fremont Street and a platted street known as Bishop Street that runs parallel to parcels #04.00.53.4020, #04.00.53.4015 and #04.00.53.4027 legally described as follows is hereby declared closed and vacated.

The Northerly 542.86 feet of Walton Drive originating from the intersection of Fremont Street and Walton Drive.

The Westerly 234.16 feet of Fremont Street originating from the intersection of Fremont Street and Walton Drive.

A platted street known as Bishop Street that runs parallel to:

Parcel #04.00.53.4020
Parcel #04.00.53.4015
Parcel #04.00.53.4027
Not to include any portion of Cole Drive

WHEREAS the City of Jefferson and others may have public and private utilities installed in said street and may need to repair said utilities or install new utilities therein. Subject to a utility easement in favor of the City of Jefferson and in favor of existing public or private utilities located therein.

The above Resolution was moved by Council Member Lokhorst and seconded by Council Member Stokely. Motion carried with Council Member LaFleur abstaining.

Dated this 7th day of September 2023

Padraic Rigg- Mayor
ATTEST:
Michaeleen Roark
City Finance Officer

NEW BUSINESS:

The 503 Main Street property bid opening was held. CA LaFleur-Sayler noted the lone sealed bid was received by the Finance Officer on 8-24-2023 from:

Greg McKenzie
McKenzie Construction, Inc. \$10,000.00

Motion by Boulware to accept the \$10,000.00 bid for Lot 2, Block 5, Original Townsite of Jefferson, Union County, South Dakota from Greg McKenzie, McKenzie Construction, Inc. second by Casper. Motion carried with Council Member LaFleur abstaining.

The first reading of Ordinance Chapter #3.58 the 2024 Annual Appropriations took place.

A survey plat for Lot 2 and 3 in Outlot 10, Town of Jefferson, Union County, South Dakota was presented to the City Council for approval.

CITY OF JEFFERSON PLANNING COMMISSION:

Be it resolved by the City of Jefferson, South Dakota, City Council acting as the Planning Commission, that the above plat representing “Lot 2 and 3 in Outlot 10, Town of Jefferson, Union County, South Dakota” be and the same is hereby approved dated this 7th day of September 2023.

Padraic Rigg
Chairman, Planning Commission
City of Jefferson, South Dakota

CITY OF JEFFERSON COUNCIL RESOLUTION:

Be it resolved by the City Council of the City of Jefferson, South Dakota, that the above Plat representing “Lots 2 and 3 in Outlot 10, Town of Jefferson, Union County, South Dakota”, be and the same is hereby approved on a motion by Casper and second by Boulware with LaFleur abstaining. Motion carried dated this 7th day of September 2023.

Padraic Rigg
Mayor

City of Jefferson, South Dakota

I, the undersigned, Finance Officer of the City of Jefferson, South Dakota, do hereby certify that the within and foregoing is a true copy of the Resolution passed by the City Council of the City of Jefferson, South Dakota dated this 7th day of September 2023.

Michaeleen Roark

Finance Officer

City of Jefferson, South Dakota

The FO advised the City Council the owners, Charles and Sandra Corio, have offered to sell Lot 2 in Outlot 10, Town of Jefferson, Union County, South Dakota, less a 10' x 41.16', 30' x approximately 43' Stherly section that makes up part of the driveway to their son's house, to the City of Jefferson for \$25,000.00. The property in question is a piece that lies adjacent to the City park. A discussion followed. The Mayor, City Council, City Attorney and City employees left the Council chambers at 7:34 p.m. to go to the park to see the actual layout of the Lot in question. A discussion followed. Once back in the Council chambers motion by Casper to purchase Lot 2 in Outlot 10, Town of Jefferson, Union County, South Dakota, less a 10' x 41.16', 30' x approximately 43' Stherly section for \$25,000.00 second by Lokhorst. Motion carried. The City Council stated they appreciated the Corio's offering the property to the City first.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic Stop Warning x 4

Animal Call- Snake ID (Fox snake)

Animal wild- set trap

Agency assist x 2

Driving complaint x 2

Domestic Assault

Disorderly conduct

Simple assault

Aggravated assault

Harassment

Intentional damage

Civil Issue x 2

Alarm

Civil Papers

Suspicious person

Street Department:

Esther Street repairs. Estimate start mid/end of September

Tire for skid loader x 4 due to two flats this week.

Tweel's \$1,218.00 each Total \$4,872.00 will last 4 times longer than regular tires.

Solid \$1,004.00 each Total \$4,016.00

Regular \$300.00 each Total \$1,200.00

Motion by Stokely to purchase the Tweel tires for the skid loader second by Casper. Motion carried.

Water/Wastewater:

Water tower was inspected August 10, 2023- report good

The water plant inspected August 9, 2023- report good water loss was only issue. The gallons pumped and sold are tracked. There was a difference between the two figures. Water used for

fires, at City Hall, at the firehall and the Community Center are not metered plus 2 water line breaks. A discussion followed as to taking steps to better track usage.

Parks and Rec:

Mowed all the City properties 1 or 2 times a week.

Picnic tables- there are 16 tables: 5 tables are good; 5 or 6 other tables can be put together by switching tops and seats around. New tables costing under \$900.00 each were found but the shipping costs are not known.

Batting net- 75' x 30' mesh netting would cost \$945.00 with the cable costing \$48.75. An estimate from a fencing company is an option as is fencing being sold by J. Potratz.

Jefferson Beer Supply would like to use part of the parking lot on September 23, 2023, until 6:00 p.m. The Octoberfest will be showcasing Fore the Cure, an organization which provides financial support for cancer patients and families.

Jefferson Beer Supply would like to use the parking lot on October 28, 2023, for the 3rd annual Trunk or Treat. Mayor Rigg recognized Nicki Werner from JBS. Ms. Werner was present to advise the City Council Trunk or Treat will run from 1:00 p.m. to 6:00 p.m. Ms. Werner did request the park bathrooms be opened during the day noting people walk into the brewery, while she is brewing, to ask about using the restroom. Sharkey will open the restrooms in the morning and Roark will lock them in the evening.

Informational Items/Public Input:

A certified letter was sent to the owner of 309 ½ Main Street. The letter was never claimed so our CA advised another letter be taken to the residence. The second letter was never served as the property owner was out of town for an extended period of time. The property owner contacted the FO and a discussion took place as to what needed to be done and plans for the property. CM Stokely asked FO if she had asked the property owner of 301 Main Street what the plans were for the partial shed on the property. The FO will contact the property owner about the partial shed.

The second reading for Ordinance Chapter #3.58: 2024 Annual Appropriations will take place September 20, 2023, in the City hall meeting room at 7:00 p.m.

Claims:

Motion to pay the audited, approved warrants by Casper second by Lokhorst. Motion carried. Monthly payroll/insurance benefits: General Fund: \$14,866.43, Enterprise Fund-Water: \$651.56, EPF-Sewer: \$651.56, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone-, \$100.00, William Manger, cell phone, \$100.00, Roark, cell phone, \$200.00, Bentson Pest mgt., Pest service, \$58.00, Brian's Repair, Inc. repairs, \$463.37, Bunkers Feed, road dust control, \$1,409.80, Conoco, fuel, \$421.25, Crary Huff Law Firm, legal fees, \$403.53, Crum, Randy, service calls water-75.00, sewer- 75.00, \$150.00, DPC Industries, water chemicals, \$742.43, , EPJ, paw print, \$40.00, EFTPS-IRS, 941 taxes, \$4,947.90, Fattig, Joel, park trees, \$2,500.00, Jefferson Ambulance, ½ penny sales tax, \$3,202.88, Leader Courier, publishing, \$143.72, Longlines, service, \$173.61, Loren Fischer Disposal, refuse service, \$4,140.00, MidAmerican Energy, utilities, \$ 1,788.81, O'Reilly, PD car bearing, \$90.93, Sioux City Journal, ad, \$174.00, SVEN, chemicals-water, \$1,299.60, SD DOR, sales tax, \$272.37, SD Public Health Lab tests, \$29.00, SDRS, retirement, \$2,033.30, SDRS, SD Retirement, supplemental, \$100.00, Staples, supplies, \$912.87, Sundheim Well Repair, water repairs, \$4,454.09, Verizon, PD hotspot July, \$40.01, Verizon, PD hotspot August, \$40.01.

Adjournment:

Motion to adjourn regular session at 8:10 p.m. until the October 2, 2023, regular meeting by Boulware second by Stokely. Motion carried.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
Publish: September 21, 2023

Published once at the total approximate cost of: \$_____