

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

October 2, 2023
City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, M Stokely and J. Van Beest

Others present: J. Bogenreif, S. LaFleur-Sayler, M. Roark and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Stokely. Motion carried. Motion to approve the minutes of the September 7, 2023, City Council meeting by Casper second by Boulware. Motion carried. Motion to approve the minutes of the September 20, 2023, Special meeting by LaFleur second by Casper. Motion carried.

Actual Bank Balances:

Checking: \$ 40,085.63

Savings: \$ 249,853.18

C.D.: \$17,971.04

Petty Cash: \$100.00

Restricted Cash: \$10,805.00

TOTAL FUND BALANCE AS of 9-30-2023: **\$ 318,814.85**

Motion to approve the financial statement by Stokely second by LaFleur. Motion carried.

UNFINISHED BUSINESS:

The former JHS property was first on the agenda. Motion to move into Executive Session with the Mayor, City Council members, City Attorney, Police Chief and FO present at 7:01 p.m. to discuss a legal matter by Casper second by Lokhorst. Motion carried. The regular meeting of the City Council reconvened at 7:26 p.m. with all members present.

The FO informed the City Council Resolution #2023-R02 dealing with the vacation of certain streets in the RAMCO addition was filed with the Register of Deeds. The vacation was filed with an addendum with legal descriptions for each Parcel named.

NEW BUSINESS:

The FO presented a variance request for Tract 1 SW ¼ SW ¼ Jefferson City and Nwsterly 44.04' of Lot A of Lot 5, Block 1, Ryan's Addition, Jefferson City. The owner of Parcel # 04.02.18.1045 requests a three (3') foot variance for the Nwsterly rear corner of the proposed house. The FO advised the City Council she contacted the adjacent landowners and did not receive any response either for or against the variance. Motion by Boulware to grant the three (3') foot variance second by Casper. Motion carried.

At the September meeting the City Council approved the Plat representing Lots 2 and 3 in Outlot 10, Town of Jefferson, Union County, South Dakota prior to accepting an offer from Charles and Sandra Corio to sell Lot 2 less the portion necessary for the property's driveway to the City of

Jefferson. McLaury Engineering redrew the Plat to reflect the new property line and clean up the description per the request of the Seller and Buyer. Having this done prior to filing the previously approved Plat saves the parties from filing twice.

A discussion followed. Motion by Casper to approve the aforementioned plat, the subsequent resolutions and approve the Mayor's signature on same. A poll of the Board was taken with the following votes noted: Stokely-Yes, Boulware-Yes, LaFleur-Abstain, Van Beest-Yes, Lokhorst-Yes and Casper-Yes. Motion carried.

Owner's Certificate:

I, Padraic Rigg, Mayor of the City of Jefferson, do hereby certify that the City of Jefferson is the owner of a portion of the land included in the above Plat and that said Plat has been made at our request and in accordance with our instructions for the purposes of locating, monumenting and platting, and that the development of this land shall conform to all existing applicable zoning, subdivision, erosion and sediment control regulations.

Vacation Property:

Pursuant to SDCL 11.3.20, 11.2.20.1 and 11.3.20.3, the approval and filing of this plat vacates the following:

Lot 1 of Outlot 10, Town of Jefferson, Union County, South Dakota, as filed in the Union County Register of Deeds office in Plat Book 5, Page 143.

Dated this 2nd day of October 2023.

Padraic Rigg

Mayor

Jefferson, South Dakota

Acknowledgement of Owner:

State of South Dakota, County of Union on this 2nd day of October 2023 before me, Padraic Rigg, the undersigned officer, personally appeared Padraic Rigg, who acknowledged himself to be Mayor of the City of Jefferson, and that he as Mayor, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

Michaeleen Roark

Notary Public

Commission expires: 10-2-2029

City of Jefferson Planning Commission:

Be it resolved by the City of Jefferson, South Dakota, Planning Commission, that the following above Plat representing "Lots 1A and 2A in Outlot 10, Town of Jefferson, Union County, South Dakota", be and the same is hereby approved.

Dated this 2nd day of October 2023

Padraic Rigg

Chairman

Planning Commission

City of Jefferson Council Resolution:

Be it resolved by the City Council of the City of Jefferson, South Dakota, that the above plat representing "Lot 1A and 2A in Outlot 10, Town of Jefferson, Union County, South Dakota", be and the same is hereby approved.

Dated this 2nd day of October 2023.

Padraic Rigg

Mayor

City of Jefferson

Motion to approve the liquor license application for BFC, Inc. dba as Bud's Bar for retail on-sale with Sunday permit for 2024 by Stokely second by Casper. Motion carried.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic stop warning x 6

Traffic stop citation

Domestic Assault

Agency Assist- Union County x 2

Agency Assist- North Sioux City x 2

Agency Assist- Probation

Gas Leak

Medical Call

911 Hang up

Motorist Assist x 2

Suspicious Person x 2

Found property

Theft Old High School x 2

Open Door- Old High School

Alarm

Animal call

Disorderly person

SOR x 2

Street Department:

Esther Street repairs- Estimated start date for repairs October 16th

Tires x 4 for skid steer. Replaced all 4 tires with Tweels

** The manhole in the alley along the former JHS football field was brought up as it sticks up and needs to be addressed before it damages a snowplow.

The road to the lagoon needs some work

Water/Wastewater Department:

H&H pictures from tower inspection

Parks Department:

Mowed all City property one to two times a week.

Still waiting on estimate from Bostwick Fencing on softball field backstop

Mayor Rigg stated he had been at the park on Saturday 10-30-2023 and noted one shelter lacking a roof cap, the area needs dirt work and some support legs on the shelters need fixed or replaced.

Motion to move into Executive Session with the Mayor, City Council members, City Attorney, Police Chief and FO present at 7:49 p.m. to discuss a personnel issue by Stokely second by Casper. Motion carried. The regular meeting of the City Council reconvened at 8:03 p.m. with all members present.

Informational Items:

A thank you card was received from the family of the Sue Lulf Family for the City's support during the Days of '59.

City Hall will be closed Monday 10-9-2023 in observance of Native American Day.

Joe Bogenreif was present to request something be done about the bump in front of his house at 100 Main Street where the asphalt meets the concrete. Mr. Bogenreif stated it shakes his house when the semis and tractors pass by. SS Sharkey will contact the County about that area.

The FO advised the City Council she contacted the owner of 301 Main Street concerning the dilapidated shed on his property. Mr. Bruening advised the shed will be removed by November.

The 2024 Budget Ordinance has been delivered to the UC Auditor.

Claims:

Motion to pay the audited, approved warrants by LaFleur second by Casper. Motion carried.
Monthly payroll: General Fund: \$16,991.01, Enterprise Fund-Water: \$1,158.83, EPF-Sewer: \$1,157.83, Paddy Rigg, cell phone, \$100.00, Bill Manger, cell phone, \$100.00, Dustin Sharkey, cell phone, \$100.00, Bentson Pest Mgt, bldg. inspect, \$53.00, Bomgaars, supplies, \$24.67, Chicoine, Michael, concrete drive at Lift Station, \$1,500.00, Conoco, fuel, \$509.83, Crary Huff Law Firm, legal fees, \$207.00, DPC Industries, chemicals, \$511.62, EFTPS, OASI-Med-WH, \$5,983.09, G&C's 4-Tweels, \$4,887.96, H&H Contracting, water tower inspect, \$4,590.00, Jacks Uniforms, lock out kit, \$77.95, Leader Courier, publishing, \$253.78, Longlines, phone, \$183.09, Loren Fischer Disposal, September service, \$4,140.00, MAE, utilities, \$1,788.72, Roark, Michaeleen, parade candy, \$45.03, Sioux City Journal, webpage, \$99.00, SD Department of Revenue, sales tax, \$281.53, SD Public Health Lab water test, \$138.00, SDRS, retirement, \$2,537.12, SDRS Supplemental Retirement, \$100.00, State Chemical Solutions, chemicals, \$664.46, Tri State Communications, PD radio updates, \$80.00, UC Register of Deeds, file of vacation resolution, \$30.00.

Adjournment:

Motion to adjourn the regular session at 8:08 p.m. by Boulware second by LaFleur. Motion carried.
The next regular meeting of the Jefferson City Council will be Monday November 6, 2023.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:
Michaeleen Roark
City Finance Officer
Publish: October 12, 2023

Published once at the total approximate cost of: \$ _____