

UNAPPROVED MINUTES OF THE  
REGULAR MEETING OF THE  
JEFFERSON CITY COUNCIL  
JEFFERSON, SOUTH DAKOTA

January 4, 2024  
City Hall  
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, J. Lokhorst, M Stokely and J. Van Beest

Others present: S. LaFleur-Sayler, M. Roark and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Lokhorst second by Casper. Motion carried.  
Motion to approve the minutes of the December 4, 2023, City Council meeting by Stokely second by Boulware. Motion carried.

Actual Bank Balances:

Checking: \$ 32,161.00

Savings: \$ 260,073.43

C.D.: \$18,038.62

Petty Cash: \$100.00

Restricted Cash: \$10,705.00

**TOTAL FUND BALANCE AS of 12-31-2023: \$ 321,078.05**

Motion to approve the financial statement by Casper second by Boulware. Motion carried.

**UNFINISHED BUSINESS:**

The former JHS property was first on the agenda. CA LaFleur-Sayler advised the City Council of the signed confession of judgement submitted by Mr. Wakefield. CA LaFleur-Sayler stated she was in possession of a signed purchase agreement for the abandoned, red tagged Jefferson school and the 11-12 acres of ground approximately nine (9) separate parcels. An addendum noting the red tagged structures shall be demolished, removed and asbestos abated was signed by the Buyer. Closing will be May 1, 2024, with all demolition to be completed by July 15, 2024.

**NEW BUSINESS:**

Shannon Jost from the Leader Courier sent a letter to the city requesting the City Council designate the Leader Courier as the official City newspaper and thanking the City Council for their consideration. Motion by Casper to designate the Leader Courier as the official City newspaper second by Stokely. Motion carried.

Motion by LaFleur to designate Liberty National Bank as the official City depository second by Lokhorst. Motion carried.

The Municipal election date is set for Tuesday April 9, 2024. Motion by Lokhorst should there be a Municipal election it be held in conjunction with the Elk Point-Jefferson school board election second by Van Beest. Motion carried.

Union County Office of Emergency Management and SECOG will be conducting Pre-Disaster Mitigation update meetings. The first meeting will be Wednesday January 24, 2024, at the Union County courthouse at 3:00 p.m. The City Council designated CM LaFleur as their representative. The PDM Planning Team will meet five (5) times over the next year. FO Roark will send Harley Ferguson, SECOG planner, our RSVP.

Police Department:

Police Chief Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Traffic citation

Traffic warning x 5

Suspicious person

Animal Call x 4

Agency Assist- Union County

Agency Assist- North Sioux City

Vehicle Fire- used fire extinguisher on fire.

Medical Call x 2

Welfare Check

Driving complaint

Street Department:

Moved snow.

Request for a speed limit sign in the alley to the North of North 3<sup>rd</sup> Street. A discussion followed.

Motion by Lokhorst to set the speed limit in that area at 5 mph second by Casper. Motion carried.

Put up Christmas lights.

Water/Wastewater Department:

Normal operation and everything working as it should.

PC Sharkey advised the Council W/WWT classes start in February.

Parks Department:

New bench in front of City Hall will be placed in the park in the Spring. The bench was donated in memory of Ray LaFleur.

\$5,000.00 donation was received from an anonymous donor. Mayor Rigg took this time to publicly thank the donor for the generous donation.

Informational Items:

FO Roark shared the building permit information for 212 North 3<sup>rd</sup> Street with the City Council.

City Hall will be closed for Martin Luther King Jr.'s birthday on January 15, 2024.

Donation requests were received from Dakota Valley After Prom Committee and Elk Point-Jefferson After Prom Committee. Motion by Lokhorst to donate \$100.00 to each Committee second by Stokely. Motion carried.

Claims:

Motion to pay the audited, approved warrants by Casper second by Stokely. Motion carried.

Monthly payroll: General Fund: \$19,893.96, Enterprise Fund-Water: \$2,514.22, EPF-Sewer: \$2,514.22, Paddy Rigg, cell phone, \$100.00, Bill Manger, cell phone, \$100.00, Dustin Sharkey, cell phone, \$100.00, Ace Hardware, materials, \$128.92, Conoco, fuel, \$299.85, Crary Huff Law Firm, legal fees, \$524.50, DPC Industries, chemicals, \$50.00, Display Sales, decoration materials, \$1,506.50, EFTPS, OASI-Med-WH, \$6,211.88, Eakes, supplies, \$134.34, JP Cooke, dog tags, \$81.50, Leader Courier, publishing, \$225.40, Longlines, phone, \$174.99, Loren Fischer Disposal,

Disposal service, \$4,140.00, Lyles Garage Door, repairs, \$924.40, McLeod's, office supplies, \$127.01, MAE, utilities, \$1,858.54, SECOG, annual dues, \$816.00, Sioux City Journal, sports ad, \$75.00, SD DOL, unempins ins., \$11.06, SD Department of Revenue, sales tax, \$277.26, SDML, annual dues, \$715.46, SD Gov't FO Assoc., annual dues, \$40.00, SD PC Assoc., annual dues, \$200.00, \$ SD Public Health Lab water test, \$30.00, SDRS, November retirement, \$2,131.66, SDRS, December retirement, \$2,854.32, SDRS Supplemental Retirement, \$100.00, SD WM Comp., Annual Premium, \$5,702.63, State Chemical Solutions, chemicals, \$684.39, Sundheim Well Repair, vac, pump, curb stop repairs, \$3,682.66, The Radar Shop, recertify radar, \$64.00, USA Blue Book, water supplies, \$106.34.

As required by SDCL 6-1-10, the following is a list of salaries of all employees and elected officials of the City of Jefferson, South Dakota. Mayor, \$2,640.00 per year plus \$20.00 per special meeting, Council Members, \$1,440.00 per year plus \$20.00 per special meeting, City Attorney, \$115.00 per hour, Michaelleen Roark, Finance Officer, \$44,153.60 per year, \$13,000.00 taxable health insurance per year, \$3,000.00 taxable life insurance per year, Dustin Sharkey, Police Chief, \$43,396.00 per year, \$15,600.00 taxable health insurance per year, \$2,000.00 taxable life insurance per year, Dustin Sharkey, Street Superintendent \$24,012.00 per year, \$5,200.00 taxable health insurance per year, \$1,000.00 taxable life insurance per year, William Manger, Police Officer \$13,515.04 per year, \$2,028.00 taxable health insurance per year, \$500.00 taxable life insurance per year, William Manger, Park Superintendent \$13,540.00 per year, \$2,028.00 taxable health insurance per year, \$500.00 taxable life insurance per year, William Manger, Water Superintendent \$20,320.00 per year, \$7,800.00 taxable health insurance per year, \$1,000.00 taxable life insurance per year, William Manger, Sewer Superintendent \$20,320.00 per year, \$7,800.00 taxable health insurance per year, \$1,000.00 taxable life insurance per year, Part Time Police Officer \$110.00 per night, Gary Roan Building Inspector, \$1,600.00 per year.

Adjournment:

Motion to adjourn the regular session at 7:17 p.m. by Boulware second by Stokely. Motion carried. The next regular meeting of the Jefferson City Council will be Monday February 5, 2024.

Padraic Rigg  
Mayor  
Jefferson, South Dakota

ATTEST:  
Michaelleen Roark  
City Finance Officer  
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