

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

March 6, 2023
Jefferson City Hall
7:00 p.m.

Members present: J. Bogenreif, J. Casper, M. LaFleur, J. Lokhorst, P. Rigg and M. Stokely

Others present: M. Johnson, S. LaFleur-Sayler, B. Manger, M. Roark, D. Sharkey, S. Vincent and N. Werner.

Mayor Bogenreif called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by LaFleur second by Casper. Motion carried. Motion to approve the minutes of the February 6, 2023, City Council meeting by Rigg second by Lokhorst. Motion carried.

Actual Bank Balances:

Checking: \$ 42,859.23

Savings: \$ 254,227.15

CD: \$17,904.03

Restricted Cash: \$10,640.00

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 2-28-2023: **\$ 325,730.41**

Motion to approve the financial statement by Stokely second by Rigg. Motion carried.

UNFINISHED BUSINESS:

CM/FC Stokely has been working on the ISO (Insurance Services Office) Public Protection Classification survey originally conducted in May of 2022. FC Stokely was able to receive an extension from C. Maahs-Knobbs, PPC Quality Control Analyst, to correct the errors and/or omissions of the May 2022 survey. CM LaFleur stated he was contacted by a resident concerned about this impacting their homeowners insurance premiums. A discussion followed. CM/FC Stokely stated he is almost finished with the information needed to send to C. Maahs-Knobbs with ISO. The City Council thank CM/FC Stokely for working on getting this matter rectified.

The property at 503 Main Street was discussed. CA LaFleur-Sayler stated the Title report has been ordered but not received, as of yet. The FO noted the valuation for the property has increased to \$11,157.00.

Boards of Equalization are scheduled for March 21st and 22nd starting at 6:00 p.m. The City Council Members were given packets of information concerning the process the UC Assessor utilizes when determining assessments. It was noted by the City Council the March 2nd article in the Leader Courier concerning the explanation for the increases in property assessments was an excellent source of information.

NEW BUSINESS:

The Municipal election has been cancelled due to the lack of opposition faced by the incumbents who submitted nominating petitions for the offices sought.

Motion by Stokely approve the application from St. Peter's Parish for a One Day Malt Beverage license for March 18, 2023, second by Rigg. Motion carried.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

PC Sharkey will be traveling to Deadwood for the Chiefs and Sheriff's Conference April 11-13, 2023

Community Policing (EPJ) Basketball game in Elk Point and will be working Bingo 3-7-23 in Jefferson

Traffic Citations x 2

Traffic warnings x 8

House Fire at 212 North 3rd

Medical- (overdose, Narcan administered, patient doing well)

Talked to 3 juveniles riding 4 wheelers and a minibike on Dakota Street at nighttime.

Recovered a stolen vehicle (community center parking lot)

Assault

Animal complaint- unfounded

Dog running loose- returned to Owner

911 Hang up- 3 year old playing with phone

Civil issue about smells coming from a neighbor's apartment

Agency assist x 2

Trespassing- old high school

Subjects entered through an open door

Windows were previously sealed by PD

PC called property owner- no answer

CA LaFleur-Sayler asked about signage noting No Trespassing or No Entry on the property as the property is red tagged.

PC spoke to the kids and their parents.

Motion to move into Executive session at 7:10 p.m. to discuss a legal matter by Rigg with the Mayor, City Council, City Attorney, PC Sharkey, PO Manger and FO Roark present second by Lokhorst. Motion carried. The Regular meeting reconvened at 7:23 p.m. with all members present.

Chief Sharkey proceeded to finish department reports.

Street Department:

Moved snow

Esther Street repair proposal: Frank's (\$21,163.30) dated 10-7-2022 was just recently given to SS Sharkey. SS Sharkey asked the City Council what if anything they wished to do as the proposal was only valid for a 30 day period after it was received in October. The City Council will consider obtaining another proposal in May.

Water/Wastewater:

New scale for chlorine tanks should arrive at the end of the next week.

Chlorine head sent in for repairs and returned (Cost \$875.00)

Water shut off for non-payment, bill paid and service turned back on
Shut off water at 212 North 3rd Street (House fire)
Shut off water at Fire Hall (4 inch water line break in Firehall)
Shut off water at 315 Main Street for repairs

Parks and Rec:

PC Sharkey reported both mowers have been serviced and readied for mowing.

406 Division Street was discussed. S. Vincent and M. Johnson the property owners were present to discuss the sewer line. The contractor found a cistern that was piped from 406 Division Street but lies on the neighbor's property at 410 Division Street. Mr. Vincent pulled the manhole and ran a tape down there and the tape looped back to the cistern. Mr. Vincent stated if you look at the vent stack on the house you could see where the sewer line should be. The contractor buried the sewer line that ties into the City sewer. Mr. Vincent stated the cistern he found contained dirt and was dry. Mr. Vincent stated the contractor did not take the time to actually scope and find the sewer line that runs to the alley. The FO stated the contractor told her he would run a new line. The FO advised the contractor tapping the sewer line would not be allowed until the existing, buried line was found, inspected, reused or capped.

The house at 212 North 3rd Street was discussed. The sewer has been capped and the water line located. A discussion followed. The City Council agreed the Fire Department saved the adjacent house and did a great job. One complaint was noted about the verbally abusive neighbor who was present.

Acting W/WWT operator Manger was asked about the status of his water/wastewater classes and testing. W/WWT Operator Manger informed the City Council the paperwork was submitted for 2 tests being given next month and a class in May.

Informational Items/Public Input:

The FO read a thank you to the City Council from Dakota Valley After Prom Party Committee for the City's safety donation.

Nicki Werner was present to ask the City Council if they would consider paving the City parking lot. Ms. Werner outlined the benefits.

- *Makes the park ADA accessible and compliant
- *Makes snow and ice removal possible
- *Decreases liability for slips and falls
- *Decreases amount of annual money spent on gravel, grading, etc.
- *Decreases the amount of money spent on labor for the upkeep of the current state of the lot.
- *Ease of use for City vehicles
- *More spots available in they are planned and painted
- *Benefits annual events like the Days of '59, Trunk or Treat, softball tournaments
- *Better experience for people coming to town to spend money at businesses

Ms. Werner noted that paving the lot will benefit her business. Ms. Werner felt her business made a significant economic contribution to the town over the last year and a half. Ms. Werner offered to share the numbers of the financial impact the brewery has had on Jefferson. from direct sales tax sales tax from additional business brought to town, fundraising for various causes directly impacting our town fundraising, employing 6 people from town, property taxes and construction build out allowing the City a bigger budget. Ms. Werner stated that other towns attract and keep small businesses by supporting them through

infrastructure, tax cuts, water/sewer lines, land grants, etc. Ms. Werner was present to start the conversation and have the City Council look down the road 5 to 10 years of improvements. A discussion followed with CA LaFleur-Sayler pointing out there might be grants or other options for funding available. A discussion followed.

Concrete vs Asphalt

A grant helped build the park restrooms

Fundraisers

It was noted the lot had some crushed asphalt placed in it, at one time, but PC/SS Sharkey noted the lot is now straight mud.

Claims:

Motion to pay the audited, approved warrants by Casper second by Stokely. Motion carried. Monthly payroll/insurance benefits: General Fund: \$12,917.70, Enterprise Fund-Water: \$807.84, EPF-Sewer: \$719.19, Joe Bogenreif, cell phone, \$100.00, Dustin Sharkey, cell phone-, \$100.00, William Manger, cell phone, \$100.00, Brian's Repair, Inc. tire repair, \$55.11, Conoco, fuel, \$610.53, Crary Huff Law Firm, legal fees, \$115.00, Crum, Randy, service calls water-181.25, sewer- 118.75, \$300.00, DPC Industries, chemicals, \$1,204.05, DANR, water tests/classes, \$120.00, Eakes, supplies, \$60.46, EFTPS-IRS, 941 taxes, \$4,472.33, EP Hardware, water supplies-12.99, parks-95.72, \$108.71, Hydro-Optimization, sewer, \$1,446.05, Jefferson Ambulance, annual appro., \$3,500.00, Jefferson Ambulance, ½ penny sales tax, \$3,928.94, JVFD, annual appro., \$3,500.00, Jensen Insurance, premium, \$10,000.00, Karr, Matthew, RC refund, \$100.00, Leader Courier, publishing-94.67, water books garbage-308.32, water- 308.34, sewer- 308.34, \$1,019.67, Longlines, service, \$174.60, Loren Fischer Disposal, refuse service, \$4025.00, MidAmerican Energy, utilities, \$1,867.44, Midland National, premium, \$1,080.00, Sioux City Journal, ad, \$75.00, SD DOR, sales tax, \$294.51, SDRS, SD Retirement, \$1,937.30, SD SOS, notary bond/fee, \$30.00, Staples, supplies, \$846.04, State Chemical Solutions, chemicals, \$664.46, TriTech Software Solutions, PD software update, \$756.00, SVEN, water- 2390.00, sewer- 866.40, \$3,256.40.

Adjournment:

Motion to adjourn regular session at 7:51 p.m. until the April 3, 2023, regular meeting by Stokely second by Rigg. Motion carried.

Joe Bogenreif
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
Publish: March 16, 2023

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