

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

July 6, 2023
Jefferson City Hall
7:00 p.m.

Members present: P. Rigg, T. Boulware, J. Casper, M. LaFleur, M. Stokely and J. Van Beest

Others present: S. LaFleur-Sayler, M. Roark, and D. Sharkey.

Mayor Rigg called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by LaFleur second by Stokely. Motion carried. Motion to approve the minutes of the June 5 2023, City Council meeting by Casper second by Boulware. Motion carried.

Actual Bank Balances:

Checking: \$ 36,651.16

Savings: \$ 309,577.69

CD: \$ 17,971.04

Restricted Cash: \$10,720.00

Petty Cash: \$100.00

TOTAL FUND BALANCE AS of 6-30-2023: **\$ 375,019.89**

Motion to approve the financial statement by Stokely second by Casper. Motion carried.

UNFINISHED BUSINESS:

The former Jefferson High school property was first on the agenda. Motion to move into Executive session with the Mayor, City Council members, City Attorney, PC and FO at 7:01 p.m. to discuss a legal matter by Casper second by Stokely. Motion carried. The regular meeting of the City Council reconvened at 7:13 p.m. with all members present.

An Ordinance pertaining to Hobby Beekeeping was considered. CA LaFleur-Sayler shared some examples of possible Ordinances at the June meeting. A discussion followed.

The owner of the property at 503 Main Street sent the City a signed Warranty deed. CA LaFleur-Sayler will contact Ms. Lazo regarding obtaining her spouses signature on the document.

States Attorney Jerry Miller sent the signed and filed Quit Claim Deed for the streets within the City limits giving the City ownership of the streets that were previously in the County's name.

NEW BUSINESS:

Scheduling budget meetings was discussed. The FO was directed to bring a proposed budget to the City Council August 7, 2023. Budget meetings would be scheduled if needed.

Mayor Rigg received a letter from the resident at 607 Wilson Street. Motion to move into Executive session with the Mayor, City Council members, City Attorney, Police Chief and FO

at 7:29 p.m. to discuss a legal matter by Boulware second by Casper. The regular meeting of the City Council reconvened at 7:42 p.m.

Motion to approve the one day Malt Beverage license application from St. Peter's Parish for July 22, 2023, by Stokely second by Casper. Motion carried.

Police Department:

PC Sharkey's report was reviewed and discussed. A copy is kept on file at City Hall.

Animal Call- Dog running around

Simple Assault x 2

Intentional damage

DSS Report

VIN Inspection

Medical Call

Agency Assist CPS

Traffic Stop verbal warning x 5

National Night Out- August 1st PC Sharkey would like to do something for National Night Out with the FD and Ambulance. The Mayor and present City Council Members gave PC Sharkey their July CC checks to put towards National Night Out expenses.

Street Department:

Esther Street repairs. Estimate from Franks Asphalt: \$21,714.32 Motion by Boulware to fix Esther Street second by Van Beest. Motion carried.

CM Casper thanked SS Sharkey for filling the hole on Lincoln Street.

Street cleaning: Cleaned gutters on 3rd Street and half of Division Street. Will complete the work and run the street sweeper the week of July 10th.

FC/CM Stokely stated the FD would bring Fire Trucks up to Main Street to wash the street prior to the Days.

Water/Wastewater:

Water plant generator is up and running

Parks and Rec:

Mowed all the City properties 1 or 2 times a week.

Special Olympics event at the baseball field went well.

Campbell Grading sent an estimate of \$1,852.00 for the final grading of the Park parking lot.

After the last rain the lot appeared to be draining well.

The trees in the park have been inspected and treated for Emerald Ash Borers.

Informational Items/Public Input:

CM LaFleur asked about fixing a net over the batting area on the ballfield. Some residents, in his Ward, are concerned about the balls that fly over the fence and damage their property.

Possible solutions were discussed. PC Sharkey, Mayor Rigg and the Council Members on the parks committee will check the backstop to discuss possible solutions for this ongoing issue.

The SDML is offering a 2023 Elected Officials workshop in Pierre to be held July 26, 2023.

CM Boulware stated any new member should feel free to attend. The FO stated the City typically pays for anyone who would like to attend.

The FO advised the City Council of the sales tax reduction.

CM Boulware stated he has received complaints about the pet tag fee going from \$5.00 to \$30.00 after May 1st. Residents advised him they did not receive a letter reminding them the pet tags were due. PC Sharkey stated that letters will be sent out next year.

CM Stokely asked that something be done about the weeds and dilapidated shed at 301 Main Street and junk, old vehicles, broken window and pile of lath behind 309 Main Street.

Claims:

Motion to pay the audited, approved warrants by Casper second by Boulware. Motion carried. Monthly payroll/insurance benefits: General Fund: \$19,434.62, Enterprise Fund-Water: \$1,087.36, EPF-Sewer: \$948.85, Paddy Rigg, cell phone, \$100.00, Dustin Sharkey, cell phone-, \$100.00, William Manger, cell phone, \$100.00, Ace Hardware, supplies, \$24.99, Bentson Pest Mgt, service, \$53.00, Bomgaars, park supplies, \$53.15, Conoco, fuel, \$695.88, Core and Main, water meters, \$2,566.90, Crary Huff Law Firm, legal fees, \$476.25, Crum, Randy, service calls water-243.75, sewer- 131.25, \$375.00, DPC Industries, chemicals, \$742.43, EFTPS-IRS, 941 taxes, \$7,125.03, HOA Solutions, water repairs, \$1,581.10, Jefferson Ambulance, ½ penny sales tax, \$7,099.88, Jensen Insurance, quarterly premium, \$5,803.00, Leader Courier, publishing, \$294.56, Longlines, service, \$170.86, Loren Fischer Disposal, garbage service, \$4,025.00, Lulf, John, RC Deposit, \$15.00, Manger, Wm., Parks-bases, \$185.00, Menards, supplies bldg.-5.98, streets- 119.70, parks- 258.79, \$384.47, Metro Electric, generator, \$26,958.00, MidAmerican Energy, utilities, \$1,729.31, Postmaster, postage, \$315.00, Roan, Gary, bldg., inspect., \$ 800.00, Roark, A., office help, \$500.00, Roark, Michaeleen, cell phone, \$300.00, Shade Tree Solutions, Elm tree treatment, \$1,100.00, Sioux City Journal, ad, \$174.00, SD Public Health Lab, water tests, \$30.00, SDRS, SD Retirement, May, \$2,094.72, SDRS, SD Retirement, June-\$2,745.14, Southeast Farmers, diesel fuel, \$314.50, SD DANR, class test, \$60.00, SD DOR, sales tax, \$287.47, SDRS, SD Retirement, supplemental, \$100.00, Staples, supplies, \$237.16, State Industrial Products, sewer chemicals, \$664.46, Titan Machinery, Mower parts, 74.82, Tri-Tech Software, Police ZSuite, \$2,645.10, USA Blue Book, water chemicals, \$77.18, UEC, water supplies, \$572.38, Verizon, PD hotspot May, \$40.03.

Adjournment:

Motion to adjourn regular session at 8:23 p.m. until the August 7 2023, regular meeting by Boulware second by Casper. Motion carried.

Padraic Rigg
Mayor
Jefferson, South Dakota

ATTEST:

Michaeleen Roark
City Finance Officer
Publish: July 13, 2023

Published once at the total approximate cost of: \$_____