

UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE
JEFFERSON CITY COUNCIL
JEFFERSON, SOUTH DAKOTA

April 4, 2022
City Hall
7:00 p.m.

Members present: J. Bogenreif, K. Bogenreif, , T. Boulware, J. Lokhorst, G. Schaeffer, M. Stokely and L. Whitlock

Others present: J. Casper, M. LaFleur, S. LaFleur-Sayler, P. Rigg and M. Roark

Mayor Bogenreif called the Regular meeting of the City Council of Jefferson, South Dakota, to order. Motion to approve the agenda by Whitlock second by K. Bogenreif. Motion carried. Motion to approve the minutes of the March 7, 2022, regular City Council meeting, with the FO noting the March minutes reflected the City Council discussed 300 Main Street when in fact they discussed the property at 301 Main Street, by Lokhorst second by Whitlock. Motion carried.

Actual Bank Balances:

Checking: \$ 26,149.18

Savings: \$214,699.36

C.D.: \$17,863.90

Petty Cash: \$100.00

Restricted Cash: \$10,298.55

TOTAL FUND BALANCE AS of 3-31-2022: \$ 269,110.99

Motion to approve the financial statement by K. Bogenreif second by Stokely. Motion carried.

UNFINISHED BUSINESS:

At the March meeting CM Stokely asked that a letter be sent to the property owner of 214 North 3rd Street. The property was designated dry storage by the City but has fallen into disrepair. The FO sent a letter asking the property owner for a plan of action with no response. CA LaFleur-Sayler will contact the property owner via certified mail plus Gary Roan to schedule an inspection of the property.

NEW BUSINESS:

Following the April 12, 2022, election canvassing the pollbooks is required by SDCL 9-13-24. The City Council will meet as a canvassing board to canvass the pollbooks April 14, 2022, at 7:00 p.m. in the City Hall meeting room.

Annual trailer park renewals were presented to the City Council.

Motion to approve the 2022-23 trailer park license application for ABR Trailer Park by Stokely second by Whitlock. Motion carried.

Motion to approve the 2022-23 trailer park license application for Kent's Trailer Park by Schaeffer second by Whitlock. Motion carried.

Motion to approve the 2022-23 trailer park license application for Tee Lee's Trailer Park by Whitlock second by Stokely. Motion carried.

There were no bids received for the surplus snow blade. Revamping it to fit the skid steer was discussed.

Motion by Schaeffer to approve the application from St. Peter's for a One Day Malt Beverage license for April 23, 2022, second by Stokely. Motion carried.

Police Department:

PC Crum's report was reviewed and discussed. A copy is kept on file at City Hall.

PC Crum and PO Manger were absent for mandatory Low Light Firearms Training sponsored by the Vermillion PD.

Traffic stops

Mental Illness (went to hospital voluntarily)

Towed vehicle for being unregistered and not functional

Complaint of open burning during burn ban

Past Tense Sexual assault reported occurred in 2016

Medical Incident

Suspicious people near apartments (1:45 am) (assisted by Sheriff's office, North Sioux City PD and Elk Point PD) Nothing taken or tampered with

Suspicious person with a gun reported to us that was on Hwy. 12, incident reported to Plymouth County

Welfare check on individual walking close to driving line on the interstate near the Jefferson exit.

Intentional damage to property (3:00 am) suspect charged and taken to jail.

Loud Music complaint

Theft reported, caller later found the items he thought were stolen.

Agency Assist- Assistance requested by Elk Point PD for house fire.

Street Department:

Roads graded

No Truck sign put up by elevator.

Dead End sign put up by 200 block of Division Street

Working on putting crushed asphalt in the park parking lot to help with soggy areas.

CM Boulware asked about the cost for grading streets. The cost depends on machines used, the number of streets/alleys that need attention and as to whether the surfaces need gravel.

CM Boulware asked about getting the streets swept concerned about the leaves on Division Street and that causing a plug should it rain. The FO stated that she discussed that with SS Crum noting the debris in the road and the bikes/motorcycles out while it was nicer and then snow was in the forecast causing a delay.

Water/Wastewater Departments:

Water tower footings repair estimate from DW Proehl Construction: \$15,820.00

Informational Items:

FO Roark reminded the City Council Spring Cleanup is scheduled for April 15 through the 17th.

Anyone elderly or disabled needing assistance was discussed. CA LaFleur-Sayler asked Paddy Rigg about the YD's from church helping. The City will have a dump truck available for scrap metal.

A payment for \$1,200.00 was received from the property owner of 503 Main Street. Following the payment, the balance due is now: \$ 16,376.77.

The Municipal Election is scheduled for April 12, 2022, involving all 3 Wards for City Council Members.

A Thank you card was read from the Ray LaFleur family for the memorial.

The FO informed the City Council the bus was plugged in 17 times in March. This leaves a credit balance of \$1.50.

CM Schaeffer informed the City Council the Fire Department's new radios are in the trucks and the portables will be here soon.

Claims:

Motion to pay the audited, approved warrants by K. Bogenreif second by Schaeffer. Motion carried. Monthly payroll: General Fund: \$11,438.91, Enterprise Fund-Water: \$827.46, EPF-Sewer: \$827.46, Joe Bogenreif, cell phone, \$100.00, Randy Crum, cell phone, \$100.00, Bill Manger, cell phone, \$100.00, Ace Hardware, water supplies, \$14.56, Axon Enterprise Inc, PD Taser bundle, \$1,440.00, CW Suter, service call, \$256.00, Campbell Grading, street-sand, \$221.43, Conoco, fuel, \$550.71, Core and Main, water meters, \$2,802.37, Crary Huff Law Firm, legal fees, \$362.25, Crum, Randy, Street signs, \$122.20, DPC Industries, chemicals, \$70.00, EFTPS, OASI-Med-WH, \$3,586.23, Jacks Uniforms, PD Holster, \$49.95, Jefferson Ambulance, Annual Appro., \$3,500.00, Jensen Insurance, Ins. Premium, \$10,000.00, Joels Tree Service, stump removal, \$1,500.00, Jefferson Fire Department, ½ penny sales tax, \$3,655.23, Leader Courier, publishing, \$680.52, Longlines, phone/fax, \$172.46, Loren Fischer, replace check #30932 lost in mail, \$3,795.00, Loren Fischer Disposal, March service, \$3,800.00, McLeods, election supplies, \$65.64, Menards, supplies, \$915.83, MAE, utilities, \$1,844.15, Petal Pusher, memorial, \$108.27, Pitz, Sheri, office misc., \$100.00, SC Journal, web-ad, \$174.00, SD Public Health Lab, water tests, \$15.00, SD Department of Revenue, sales tax, \$268.88, SDML WM Comp., audited premium balance, \$288.00, SDRS, March retirement, \$1,697.80, SDRS Supplemental Retirement, \$50.00, SDRS Supplemental Retirement, \$100.00, Staples, supplies, \$809.36, State Chemical Solutions, wastewater chemicals, \$645.10, USA Blue Book, water supplies, \$49.01, Verizon, cell phone, \$40.03.

Adjournment:

Motion to adjourn regular session at 7:22 p.m. by Boulware second by Lokhorst. Motion carried. The next regular meeting of the Jefferson City Council will be May 2, 2022.

Joe Bogenreif
Mayor
Jefferson, South Dakota

ATTEST:
Michaeleen Roark
City Finance Officer
Publish: April 14, 2022

Published once at the total approximate cost of: \$_____